UWB Admin Council
December 19, 2017 – 3 – 4 PM, UW1 361

Attendees: Andrea Neubert, Ann Cox, Amanda Kim (support staff), Bill Humphreys, Cindy Shirley, Elaine Haig-Widner, Emily Christian, Jenny Albrecht, Marci Myers, Nicole David, Sharene Peltier, Therese Zorich

Absent: Amy Stutesman, Christine Howard, Rita Johnson, Russ Cannon, Toni Hartsfield

Agenda:
- Introductions: Jeff Potter and Sheri Willis (Ruth)
- Dining Services Update (Janel Nonhoff)
- UWB Learning and Development Plan (Denise Rollin)
- HR Update (Sharene Peltier)
- Input on Provost’s Budget Request (Ruth)

➤ Jeff Potter and Sheri Willis: Budget Recalibration Support
  o Jeff (Analyst)
    ▪ Jeff will be working on ELC modelling with School of Business
    ▪ Training development and other analyses
  o Sher (Organizational Development Specialist)
    ▪ Spans & Layers analysis
    ▪ LEAN process improvements across campus
    ▪ Training development

➤ Dining Services
  o Updates
    ▪ Added a kitchen at Husky Hall
    ▪ Redesigned Food for Thought to feature fresh/local products
    ▪ Currently pursuing a point-of-sale system (request for proposal in process)
    ▪ Peach Delivery
  o Goals
    ▪ Increasing proportion of fresh/local processes to meet campus demand (current challenge is transportation of those products to and fro)
    ▪ Reduce 3rd party products
    ▪ Increase product choice in general
    ▪ Price transparency and competitiveness
    ▪ Internal catering

➤ UWB Professional Learning and Development Plan
  o OE/HR responded to Engagement Survey areas that were rated low by conducting exit interviews and meeting with focus groups
In process of gathering input for a 2-year learning and development plan; Advisory group to be formed to implement the plan

Goals include retention and growth

2-year plan to align with Chancellor's strategy map

- Input for Provost's Budget Request – group discussion
  
  1. Strategic related initiatives
     - Husky Experience: Husky Card Process
     - One-stop student services (virtual or physical)
     - Husky Experience: Diversity Center
     - Retention and target action plan
  
  2. Strategic goals
     - Equal access to excellence
     - Sustainability of environment and curriculum
     - Online learning expansion
     - Transformation learning (the whole person)
  
  3. Draft to be available for review in January

- **Next Meeting:** January 16, 2018 – 3:15 – 4:15 PM, UW1 211B