UW Bothell
Planning & Administration
Spring 2018 Activities Update

Ruth Johnston, Vice Chancellor  ruthj@uw.edu

Bio: (https://www.uwb.edu/administration-planning/vice-chancellor)
Planning & Administration Organizational Activities

As one part of its commitment to fostering a welcoming, inclusive and engaging environment for everyone at UW Bothell, Planning & Administration regularly shares information about its ongoing work with the campus community.

In this presentation, we include updates with links to pages (underlined) and to web on recent activities within the following units:

– Planning & Administration, in general
– Campus Safety (CS)
– Physical Planning & Space Management (PPSM)
– Institutional Planning & Budget (IPB)
– Organizational Excellence & Human Resources (OEHR)

Have questions? Email uwb-adminplng@uw.edu or contact the director of any unit directly. The director name and email can be found on each cover slide.
Planning & Administration (P&A)

Ruth Johnston
Vice Chancellor

2018 UW Sustainability Legacy Award
Planning & Administration, in General

Advisory Council on Campus Safety (https://www.uwb.edu/safety/advisory-council-campus-safety): The survey was conducted in Winter Quarter and the Council is analyzing the results and will report by the end of Spring Quarter. Some high-level data is already available online (https://www.uwb.edu/safety/advisory-council-campus-safety/campus-safety-survey)

> Regular Meetings with ASUWB member(s)/Vice Chancellor
  - April 27
  - May 16
  - May 21

> Vice Chancellor drop-in Hours at the ARC:
  - April 16, 10 a.m. to Noon – with Segan Jobe, focused on budget
  - May 17, 2 to 4 p.m. – with Martin Arroyo, focused on Commuter Services
  - May 29 – 9 to 11 a.m. – with Beth Beam, focused on OEHR

> Planning & Administration Welcoming & Inclusive Environment Initiative (work underway)
  - Improving the student worker experience
  - Communicating decisions
  - Training needs
  - Caring for each other

> Quarterly eNews:
  (https://www.uwb.edu/administration-planning/services/publications-and-communications)

> Feedback survey (to go live end of May)
Campus Safety (CS)

Cham Kai, Director
ckao@uw.edu
Bobby Bagsby, Assistant Director
bbagsby@uw.edu
Campus Safety

Campus Safety is committed both to maintaining the campus' physical safety and to creating a sense of security by using a friendly, community-engaged approach.

  - Safety training classes and activities for faculty, staff and students at UWB and Cascadia
  - For Campus Safety officers, Campus Resource Officer and other staff
  - A diversity consulting firm, Sunyata ([https://www.sunyatagroup.ws/tiki-index.php](https://www.sunyatagroup.ws/tiki-index.php)), is providing advice and training on cultural and structural competency

  - Campus Safety Incident Report Intake Process
  - Complaint Process Regarding Campus Safety Staff
  - Bias reporting ([https://www.uwb.edu/diversity](https://www.uwb.edu/diversity)) added to the Campus Safety web site
  - Definitions beyond Clery Act ([https://www.uwb.edu/safety/clery](https://www.uwb.edu/safety/clery)) have been added to the 60 day crime log ([https://docs.google.com/spreadsheets/d/12zBZRfVpebGChXEi2QICwiXCUMwliPULboyQGWSZVlc/edit#gid%3D0](https://docs.google.com/spreadsheets/d/12zBZRfVpebGChXEi2QICwiXCUMwliPULboyQGWSZVlc/edit#gid=0))

- A Student Advisory Council is being created this Spring Quarter to provide feedback and advice. Student members will be selected by ASUWB and Cascadia Student Government. The committee will seek and elicit ideas on programs and services that can be beneficial to members of the campus community to reduce incidents of concern through a community-based philosophy

- **Meetings with Students, Faculty and Staff**:
  - Meetings requested: Self Defense Club, School/Unit Safety Units, Donuts & Dialog
  - Ad hoc: Patrolling Campus, Meet/Greet on the Promenade
Physical Planning & Space Management (PPSM)

Amy Van Dyke, Director
amyv@uw.edu

- Won 2018 Distinguished Staff Award for UW Bothell
- Campus Master Plan! Julie, Kristine, Amy, Kelly
Physical Planning & Space Management

> PPSM manages and directs the planning and implementation of the Campus Master Plan and facility development to support UW Bothell’s dynamic academic, research, and service mission. The office supports SUPER-G, a faculty/student/staff committee which reviews space requests.

> To better meet student needs, Miguel Macias and Wayne Au submitted a request to SUPER-G (https://www.uwb.edu/campusplanning/superg-committee) to identify a new location for a Reflection Room.

> Student feedback will be solicited to inform recommendations.

> The recommendation will be given to the Chancellor before the end of Spring Quarter 2017.

> A new or improved Reflection Room will be available in Fall Quarter 2018.
Institutional Planning & Budget

> IPB is committed to budget transparency. All activities below include and are open to student, faculty and staff participation.

> Phase-in of Modified Responsibility Centered Management (https://www.uwb.edu/administration-planning/planning-budget/budget-recalibration) model:
  - Policy Development and Process Committee meeting monthly
  - Finance Forum, held April 10
  - Open monthly budget forums:
    > Recent: April 25
    > Next: May 23, 2 – 3 p.m. in LB-216

> Chancellor’s Advisory Council (https://www.uwb.edu/chancellor/committees/cacs) on Students (first year)
  - Meets monthly, chaired by Rochelle McElroy, School of Business Master’s student

Organizational Excellence & Human Resources (OEHR)

Beth Beam, Assistant Vice Chancellor
bbeam@uw.edu
Organizational Excellence & Human Resources

OEHR is committed to building successful partnerships and creating the best and most responsive, people-centered organizational practices across UW Bothell.

Diversity Training provided in Spring Quarter for leaders/supervisors and others:
- Positive Work Culture – March 22
- Implicit Bias (3 sessions, 1 for Cabinet) – April 20
- Gallup Strengths Workshop – May 20
- Courageous Conversations (Cabinet) – May 4

Staff Diversity Hiring Toolkit (http://www.washington.edu/diversity/staffdiv/hiring-toolkit/)
- OEHR trains all staff search committees
- Chad Allen trains all faculty search committees
- OEHR providing foreign national job ad training for faculty searches
- OEHR working with Interim Dean of Diversity and Equity to enhance diversity of hires
- Diversity recruiting effort reports are required by Chancellor

Student Employment Job Board (http://www.uwb.edu/hr/student/jobs)
- Available to UW Bothell and Cascadia College students
- One portal for the entire campus to post student positions
- Student can apply directly via the job board

UW Bothell Engagement Work (https://uwnetid.sharepoint.com/sites/uwbhumanresources/surveyresults/SitePages/Home.aspx)
List of Planning & Administration Unit Webpages

> Planning & Administration: https://www.uwb.edu/administration-planning
> Campus Safety: https://www.uwb.edu/safety
> Physical Planning & Space Management: https://www.uwb.edu/campusplanning
> Institutional Planning & Budget: https://www.uwb.edu/administration-planning/planning-budget
> Organizational Excellence and Human Resources: https://www.uwb.edu/hr