

# UNIVERSITY OF WASHINGTON, BOTHELL

## POLICIES AND PROCEDURES MANUAL

- Overview
- Policy
- Procedures
- Contact Us

### FREE SPEECH

8.19

REV 11-14

Budget, Fiscal, and Auxiliary Services  
425.352.3556

### OVERVIEW

Freedom of expression is a highly valued and indispensable quality of university life. However, university facilities may not be used in ways that obstruct or disrupt university operations, the freedom of movement, or any other lawful activities. No activity may obstruct entrances, exits, staircases, doorways, hallways, or the safe and efficient flow of people and vehicles.

### POLICY

Use of the UW Bothell campus is governed by [Chapter 478-136](#) of the Washington Administrative Code (WAC). These rules are designed to ensure that University of Washington facilities, including the UW Bothell campus, are reserved primarily for educational use. While the campus may be used for a variety of activities, the primary function it was intended to serve must be protected.

### PROCEDURE(S)

- Handing out flyers and other written materials is generally permitted in public areas of campus such as the campus promenade, between the South Garage and the UW1 building, in the Plaza or in the Codex. However, UW Bothell has a strict no taping or tacking policy for items such as posters, flyers, temporary directional signs, advertisements, and announcements. Exceptions to this policy are described in the [Policies and Procedures Manual](#).
- Tables are permissible provided you adhere to the provisions of the WAC described above, and it is done in public areas of campus such as the campus promenade, between the South Garage and the UW1 building, in the Plaza or in the Codex. Keep in mind that the table may not obstruct entrances, exits, staircases, doorways, or the safe and efficient flow of people and vehicles. Contact [Event & Conference Services](#) if you have questions.
- UW Bothell does not provide tables, chairs, or tents/canopies. You will need to make arrangements to bring your own if you need them.

- Selling or advertising commercial products or services for private purposes on campus is prohibited per [WAC 478-136-030\(4\)](#).
- Homemade food cannot be sold or distributed at a UW facility. For more information, see the UW's Environmental Health and Safety Program's web page on [Food Safety](#).
- Amplification (i.e.; microphone, megaphone, or speakers) is prohibited during instructional hours as it disrupts normal operations. See [WAC 478-136-030\(8\)](#)
- Soliciting on campus, which includes student housing is not permissible. See [WAC 478-136-030\(7\)](#)

#### **ADDITIONAL INFORMATION**

For more information, visit <http://www.uwb.edu/admin/procedures>  
Event & Conference Services <http://www.uwb.edu/admin/auxiliary-services/fuac/events>

Contact Office: Event & Conference Services  
Phone: 425.352.3556  
E-mail: [campusevents@uwb.edu](mailto:campusevents@uwb.edu)