Members:

- (Co-chair) Ruth Johnston
- (Co-chair) Sandeep Krishnamurthy
- Alka Kurian
- Beth Beam
- Bruce Burgett
- Casey Mann
- Christian Adams
- Cinnamon Hillyard
- Daniel Jacoby
- Ed Buendia
- Elaine Scott
- Emily Christian
- Gowri Shankar
- John Kim
- Jonathan Cluts
- Kendra Yoshimoto
- Phil Akers
- Pierre Mourad
- Sarah Leadley
- Shari Dworkin
- Susan Jeffords
- (staff) Amanda Kim
- (staff) Adrian Sinkler
- (staff) Eleonora White
- (staff) Segan Jobe
- (staff) Steve Walline
- (staff) Uma Raghavan
- (CCPB) Linda Watts

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Recommendations/Follow-up</th>
<th>Person Responsible</th>
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<tbody>
<tr>
<td>Welcome</td>
<td>Financial Forum</td>
<td>Requested by GFO</td>
<td>Ruth Johnston Amanda Kim</td>
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<td>Topics: ABB, lessons learned</td>
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<td>April 10 @ NCEC, invite to be sent soon</td>
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<td>Speakers include: Sandy Archibald, Vicki Anderson-Ellis, David Maddox, Zoe Barsness</td>
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<tr>
<td>Discuss Actualizing Collaboration Principles</td>
<td>Use evidence to inform decisions, assess results and make improvements</td>
<td>Need clear set of “rules” to assess evidence</td>
<td>All</td>
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<tr>
<td></td>
<td>Group represented: Chancellor’s Executive Team</td>
<td>Using evidence does not equal what decision to make, just informs decision</td>
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<td></td>
<td>Ex. Online Learning</td>
<td>Assessment can be used when verifying whether something is sustainable, to make modifications or end a program</td>
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<td>Fits with Alignment principle (with institutional mission of providing access by expanding)</td>
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<td>Recognize and support the greater good of UW Bothell’s value to the community</td>
<td>Clarify how these principles are administered, how incentivized/penalized</td>
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<td>Group represented: General Faculty Organization</td>
<td>Assess recognition by re-evaluating Faculty Code</td>
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<td>Assess value to community as a mutual relationship of reciprocity, or via Carnegie guidelines</td>
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| • Demonstrate a UW Bothell-first, rather than School/Unit-first, approach to planning activities  
  • Group represented: Council of Academic Deans  
  • Ex. Joint courses | • Prompt buy-in and manage implementation of cross-unit initiatives  
  • Vetting of planning activities needs to be rigorous  
  • Clarify role of Vice Chancellor in facilitating resource conversation  
  • Who has power to veto?  
  • How do we really demonstrate collaboration?  
  • How to create transparency around “Bothell-first” so morale is not affected in Schools/Units | | |
| • Optimize programs and services  
  • Group represented: School/FYPP  
  • Ex. Timetable scheduling | • Verify whether there is value added and prioritize programs and services  
  • Develop a process flow chart for each  
  • Identify interdependencies via charts  
  • Measure processes such as time spent by staff/faculty on budget, student satisfaction, time to degree  
  • Fits with Align principle | | |
| • Recognize and support the greater good of UW Bothell’s value to the community  
  • Group represented: Council of Academic Deans | • Mission not changing, but strategic goals will  
  • Goals should be set with achievable targets, with reasoning to support them  
  • Must be clear so Deans can properly interpret | | |
| • Leadership discussion | • Need to create a culture of Bothell-first and accountability  
  • Need conversation about roles and collaboration | | |

**Discuss Budget Review Process – See updated version**

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| • Draft Budget Calendar  
  • What works?  
  • What is missing?  
  • What is confusing/needs definition? | • Calendar fiscal year  
  • Intersects with funding decisions in budget approval processes | | |

**Next Meeting:** February 28, 2018 – 11 AM – 12:30 PM in Husky Hall 1160