P2I Committee Meeting  
Wednesday, February 7, 2018 – 11 AM – 12:30 PM  

Attendees: Adrian Sinkler, Amanda Kim (staff), Amy Stutesman, Bill Humphreys, Christine Howard, Eleonora White (IPB), Jeff Potter (IPB), Jenny Albrecht, Marci Myers, Pierre Mourad, Rita Johnson, Segan Jobe, Sheri Willis (IPB/OEHR), Steve Walline (IPB)  

Absent: Rachael Gilchrist, Sara Ali, Toni Hartsfield  

Agenda:  
- Welcome and Goals  
- Discuss volunteer assignments  
  - G1: Data, information & pending concerns depository  
  - Report out (Amy and Christine)  
- Updates  
  - Template  
  - Curriculum and Power BI tools  
- Next steps  

- Decision Matrix  
  - Link implementation updates to the web document, including contextual information  
- Addressing P2I Concerns/Inquiries  
  - Email or pass notes to Amanda  
  - Reserve 5 minutes of agenda for unit updates  
  - Reserve 5 minutes of agenda for Q&A  
- Updates:  
  - Curriculum Planning Tool: IR has met with STEM, IAS (Nursing pending)  
  - Power BI: available on web, IR to grant access and send user guidelines  
  - Budget Data Collection Template: Updated version to be sent with notes  

- Next Meeting: February 21, 2018