

UWB Human Subjects Review Task Force

Status Report – February 12, 2004

This document summarizes review process options and initiatives identified by the Task Force on Human Subjects Review. We will discuss the merits and issues associated with each of four possible review process options in a meeting with Helen McGough (Director, UWS Human Subjects Division). This meeting will occur within the next three weeks. The task force will provide a recommendation to the Vice Chancellor of Academic Affairs at the end of Winter Quarter.

The task force has also identified several initiatives that will improve awareness and provide necessary resources to faculty, students and staff. These initiatives will require resources to implement. Further refinements on these initiatives will be described in the final report.

1) Review Process Options for Consideration --

Option 1 – Increase awareness of existing HSR processes – and streamline/monitor process with UWS Human Subjects Division

Option 2 – Develop UWB proposal “pre-screening committee and/or staff member.

Option 3 – Develop UWB Committee to review exemption and minimal risk proposal – and provide guidance and support for full IRB review at UWS.

Option 4 – Develop UWB IRB Committee for review and final determination for all proposals.

Review of each option should address the following issues:

- Legal requirements – insurance
- Funding agency considerations
- Staff support
- Long-term research infrastructure development/goals at UWB
- GFO, individual faculty, staff and administrative workload
- Process efficiency and tracking mechanisms (system metrics)
- Undergraduate, Graduate, Faculty and classroom research
- Funding requirements

2) Several key initiatives need to be addressed at UWB independent of the UWB committee structure. These include:

- 1) Awareness Campaign – UWB Orientation
- 2) Creation of an HSR Web Portal
- 3) General course approval for class-related research by students
- 4) Administrative and staff training to support IRB processes
- 5) Database of on-going research regarding use of human subjects at UWB