

Site Lead Job Description



Title: Alternative Spring Break Student Site Lead

UW Bothell Organizations: ACT (Achieving Community Transformation) and OWLs (Outdoor Wellness Leaders)

External Partner Organizations:

Puget Sound keeper Alliance and Viva Farms

Summary:

Being a Student Site Leader for Alternative Spring Break (ASB) is an opportunity for UW Bothell students to gain volunteer leadership experience. As a site leader, you will be working with the ASB ACT Leaders to coordinate and manage one of the various service projects with UWB's community partners that will occur during the week of Spring Break. Site leads will participate in service activities and learn about environmental and social justice issues. We will be following state guidelines for COVID 19. All students at in person events will be required to wear a mask and there will be a limited capacity of participants per event. ASB will occur from **March 22nd through March 26th, 2021**. We are looking for 3 Student Site Leaders excited about service, leadership and civic engagement! Qualifications include leadership ability, communication skills, and interest to learn new skills.

Duties and Responsibilities:

Before the event:

- Attend virtual site lead training before spring break
- Help market the event via your social media outlets/email/word of mouth
- Help with recruitment of 3-5 participants for your site (dependent upon site capacity)
- Plan 1-2 reflection/activities with your group for day of event (pre/post reflection, post surveys, etc.)

During the event:

- Facilitate reflection/activities on site
- Attend to group dynamics to make sure that you are providing a welcoming space for all and ensure that all are included in activities
- Take clear, publishable photos of your site and make sure we receive the photos after the event

After the event:

- Work with ACT leads to send a "thank you" email to student participants and community partner

Time commitment:

- One virtual site lead training during Winter Quarter
- Service event during Spring Break
- Follow up thank you email after event finishes

If you would like to be a site lead please contact one of the ACT leads, Paris Bruner brunep@uw.edu , Shahd Ismail shahdi@uw.edu or Fatima Jamal fatimaj@uw.edu

