# Position Details[Edit](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2022/organizations/2715/positions/32112/edit)

**title**

**Girls on the Run of Snohomish County Girls on the Run (GOTR) Coach (In person/Onsite) (Working w/Minors)**

**organization**

[Girls on the Run of Snohomish County](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2022/organizations/2715)

**copied from**

[SPRING 2022 Girls on the Run of Snohomish County Girls on the Run (GOTR) Coach (In person/Onsite) (Working w/Minors) (Winter 2022)](https://expo.uw.edu/expo/admin/service_learning/bothell/WIN2022/organizations/2715/positions/32055)

**context**

Girls on the Run is a youth development program for girls in 3rd-8th grade. Our mission is to inspire girls to be joyful, healthy and confident using a fun, experience-based curriculum which creatively integrates running. Girls on the Run relies on our dynamic group of coaches to guide and mentor girls so that they are prepared to become happy, healthy, self-confident adolescents and adults. Coaches take pride in role-modeling caring, connectedness, and inner strength and reflect the girls and communities we serve. Coaches do not need to be runners; they just need to be individuals that want to be a positive influence and who are committed to developing and celebrating our youth. Girls on the Run’s intentional life skills curriculum and highly trained coaches positively impact girls’ lives by helping them increase their self-confidence, develop healthy relationships and feel good about themselves.

As an organization we are committed to doing active anti-racism work. We strive to create a program and work/volunteer environment that is inclusive and safe for all. We commit to doing our part to dismantle white supremacy within ourselves, our organization and our community. We are excited for coaches to join in our anti-racism work as we serve the girls in our community.

**work description**

Over the course of 8 weeks, groups of 2 or 3 coaches will work together to deliver the Girls on the Run or Heart & Sole curriculum for a team of up to 15 girls at a school or community site (outside locations). Coaches must commit to attending two 90-minute after-school practices each week. Using the curriculum, coaches will lead girls through fun and interactive lessons that include dynamic discussions, movement activities and running/walking laps. Coaches will spend time prepping for each lesson, facilitating the curriculum, leading group discussions and connecting with girls one-on-one. We are committed to ensuring our coaches have a meaningful and fulfilling experience with Girls on the Run. 99% of coaches agreed that the coaching experience was valuable for them and they felt like they were making a difference in girls’ lives. We recognize the important connection between body and mind. Our program centers around fun and accessible physical activity, ensuring we are strengthening physical and emotional health, as well as teaching resilience through a trauma-sensitive lens. The lessons, skills and activities are also relevant and meaningful for coaches.

**impact**

Girls on the Run uses running and other physical activities as a platform for teaching life skills and promoting holistic health outcomes for girls of all abilities. The curriculum includes lessons relevant for 3rd-8th grade girls and we rely on coaching teams to deliver the lessons. Coaches participate in extensive coach training which prepares them to build relationships with girls, create a positive, inclusive environment and support individual improvement. Coaches also receive resources and training to ensure an inclusive experience for girls with physical, cognitive, and sensory abilities. Lessons target helping girls improve in competence, confidence, caring, character, connection and contribution, in addition to teaching critical life skills such as how to manage emotions, help others, make intentional decisions and resolve conflict.

**supervisor**

**location**

, Washington

**location notes**

Our in-person coach trainings are held at Home Run Solutions located at 16000 Mill Creek Blvd, Unit 112, Mill Creek, WA 98012. Teams are located throughout Snohomish County. Students will be assigned to coach a specific team and location. View current locations here. Coaches also need to attend the 5K event on Saturday, June 11 at Willis Tucker Park located at: 6705 Puget Park Dr, Snohomish, WA 98296.

**ideal number**

4 students

**requirements**

Must be 18 years old  
Other paperwork: Coaches must complete this online registration form  
**Background check required**

**skills needed**

Coaches do not need to be runners; they just need to be individuals that want to be a positive influence and who are committed to developing and celebrating our youth. No coaching or running experience is necessary. A positive attitude, a willingness to learn and enthusiasm to support girls in our community is needed.

### Scheduling Details[Edit](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2022/organizations/2715/positions/32112/edit#scheduling)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |  |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |
| 0:00 |  |  |  |  |  |  |  | 0:00 |
| 0:30 |  |  |  |  |  |  |  | 0:30 |
| 1:00 |  |  |  |  |  |  |  | 1:00 |
| 1:30 |  |  |  |  |  |  |  | 1:30 |
| 2:00 |  |  |  |  |  |  |  | 2:00 |
| 2:30 |  |  |  |  |  |  |  | 2:30 |
| 3:00 |  |  |  |  |  |  |  | 3:00 |
| 3:30 |  |  |  |  |  |  |  | 3:30 |
| 4:00 |  |  |  |  |  |  |  | 4:00 |
| 4:30 |  |  |  |  |  |  |  | 4:30 |
| 5:00 |  |  |  |  |  |  |  | 5:00 |
| 5:30 |  |  |  |  |  |  |  | 5:30 |
| 6:00 |  |  |  |  |  |  |  | 6:00 |
| 6:30 |  |  |  |  |  |  |  | 6:30 |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |

**times**

Unknown

**flexible?**

Yes, students will choose times ***within*** the time slots above.

**notes**

Students may complete the online training modules anytime prior to the in-person training. Students must attend a two-hour in-person training on Saturday, March 19th, 9-11am or Tuesday, March 29th, 6-8pm; both sessions are located in Mill Creek. Students will be assigned a team to coach and will attend 90 minute practices at this location twice a week for 8 weeks. Practices are held afterschool on Mon/Wed or Tues/Thurs. We will work with coaches to find a location and practice days that work best.

### Orientation Details[Edit](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2022/organizations/2715/positions/32112/edit#orientation)

**date**

No date specified

**time**

No time specified

**contact**

**location**

, Washington

**orientation notes**

We will meet with students during the in-person coach training. If they have specific questions about their team or location we will work with them to meet their needs.

**location notes**

Our in-person coach trainings are held at Home Run Solutions located at 16000 Mill Creek Blvd, Unit 112, Mill Creek, WA 98012. Teams are located throughout Snohomish County. Students will be assigned to coach a specific team and location. View current locations here. Coaches also need to attend the 5K event on Saturday, June 11 at Willis Tucker Park located at: 6705 Puget Park Dr, Snohomish, WA 98296.

# Position Details[Edit](https://expo.uw.edu/expo/admin/service_learning/bothell/WIN2022/organizations/328/positions/32067/edit)

**title**

**SPRING 2022 Alyssa Burnett Adult Life Center Classroom Engagement Support (In Person/Onsite) (Interview Required)**

**organization**

[Seattle Children's Hospital](https://expo.uw.edu/expo/admin/service_learning/bothell/WIN2022/organizations/328)

**copied from**

[Alyssa Burnett Adult Life Center Classroom Engagement Support (In Person/Onsite) (Interview Required) (Spring 2022)](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2022/organizations/328/positions/32065)

**context**

The Seattle Children's Alyssa Burnett Adult Life Center, located right in Bothell, is a leading national model for providing meaningful lifelong learning opportunities for adults with a range of developmental disabilities, such as Autism Spectrum Disorder (ASD), Down Syndrome, Cerebral Palsy and/or other intellectual disabilities. The center offers a variety of recreational classes throughout the week for these adults including creative arts, health and fitness, social skills, and seasonal activities to add variety along with community outings and classes.

Students interested in driving meaningful change for adults with autism spectrum disorders and other developmental disabilities have the unique opportunity to be at the ground level of building an innovative model and delivering effective interventions in a climate where resources are limited, if any. Our staff is vibrant and dynamic- making this position and the work culture very enjoyable!

**work description**

The student will have the opportunity to work directly with these adults, supporting them as they participate in classes and activities by serving as a peer-mentor, instructor assistant, and friend to adults. The student will be assisting our instructors in classroom set up, engaging in projects, co-facilitating, and completing tasks as directed by the instructor.  The student will provide direct support in small classrooms as the adults work on skill-building, independent-living, and other social/communication skills. We place an emphasis on social interaction with others – which is where UW Bothell students who engage in interaction and conversation are most effective!

The student will work closely with program staff, engaging adults in activities, encouraging independence, promoting social skills and more. Depending on day and time of week, this may be supporting an adult in a muisc class, helping them complete an art project, talking to them about your life experiences and being a general peer mentor for them. The student will receive background information on the adults they will be working with, including best practices and training for interaction with each individual.

The Center is a recreation model, so it is very casual, active and busy! We currently offer 65 classes throughout the week in a hybrid model and serve approximatly 160 students. We have several community classes during the week and an outing every Friday. This position is for **in person** suports at the center with opportunities to join us out in the community.

**impact**

There are thousands of adults in the state of Washington who have transitioned out of the public education system and are faced with a shortage of services and activities, which contribute heavily to one's quality of life. Having UW Bothell students participate provides the unique opportunity for these adults to socialize and engage with typically developing peers, and will allow us to provide this life-changing experience for more young adults in our community. Students' participation in the classroom will increase our staffing ratio and directly allow us to serve more adults in a meaningful way. This will also provide students with the direct opportunity to understand the challenges these adults face in their daily living, and will prove the efficacy of community integration and the role that meaningful activities have in the quality of life for adults with developmental disabilities, promoting confidence and independence. We are striving to create a successful model, with hopes that this model will be replicated in other children's hospitals around the nation.

**supervisor**

**location**

Seattle Children's Alyssa Burnett Adult Life Center  
19213 Bothell Way NE  
Bothell, Washington 98011

**driving notes**

We have sufficient parking on site, and are located near the heart of Bothell.

**bus notes**

We are on a major bus line, and are located only 10 minutes from UW Bothell.

**location notes**

The entrance is at the back of the building, through the wooden double doors.

**ideal number**

5 students

**requirements**

Must be 18 years old  
Other paperwork: Seattle Children's non-employee screening process (i.e. Confidentiality Agreement, Code of Conduct, Proof of Covid- 19 vaccination, Better Impact volunteer profile, etc.). You will also be asked to make an appointment at Seattle Children's Human Resources building in Seattle to get a photo taken and badge printed.Yes, Students are required to create a volunteer profile and fill out a volunteer application found on our website. Students are required to be fully vaccinated from Covid-19 and show proof of card on first day Background check will be requested during screening process Onboarding and orientation paperwork (confidentiality agreement, photo consent, corporate compliance agreement, etc).  
**Background check required**

**skills needed**

Willingness to work with adults with autism and other developmental disabilities and a compassion to serve the population

Can adapt to changing environments

Willingness to learn

Interview:

Yes, students are required to reach out to myself to show interest and then complete a volunteer application found on our website.  Students will have a meet/ greet over zoom and if selected as a good fit, will be sent to Seattle Children’s onboarding for background checks.

Self-motivated

Outgoing

Uninhibited by awkward or uncomfortable situations

**Ability to engage in conversations with new people**

**Reliable attendance and commitment to the position - your evaluation will reflect your attendance during your position**

We would like to have an exit interview with each student as they finish out their fieldwork position, in order to conclude the quarter and gain feedback from the students regarding their experience at the center.

### Scheduling Details[Edit](https://expo.uw.edu/expo/admin/service_learning/bothell/WIN2022/organizations/328/positions/32067/edit#scheduling)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |  |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |
| 0:00 |  |  |  |  |  |  |  | 0:00 |
| 0:30 |  |  |  |  |  |  |  | 0:30 |
| 1:00 |  |  |  |  |  |  |  | 1:00 |
| 1:30 |  |  |  |  |  |  |  | 1:30 |
| 2:00 |  |  |  |  |  |  |  | 2:00 |
| 2:30 |  |  |  |  |  |  |  | 2:30 |
| 3:00 |  |  |  |  |  |  |  | 3:00 |
| 3:30 |  |  |  |  |  |  |  | 3:30 |
| 4:00 |  |  |  |  |  |  |  | 4:00 |
| 4:30 |  |  |  |  |  |  |  | 4:30 |
| 5:00 |  |  |  |  |  |  |  | 5:00 |
| 5:30 |  |  |  |  |  |  |  | 5:30 |
| 6:00 |  |  |  |  |  |  |  | 6:00 |
| 6:30 |  |  |  |  |  |  |  | 6:30 |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |

**times**

Friday from 1:00 PM to 3:30 PM  
Monday, Tuesday, Wednesday, Thursday from 10:00 AM to 4:00 PM

**flexible?**

Yes, students will choose times ***within*** the time slots above.

**notes**

The Burnett center is offering in person classes Monday- Thursday from 10- 4 pm and Friday community outings from 1-3 pm.

Students are expected to attend a minimum of 1 quarter (12 weeks) following Alyssa Burnett Center dates (March 28th- June 17th). Hour commitments vary to meet the needs of the students fieldwork. Students are responsible to select enough classes – same day/ time each week  to meet credit requirements. Each class on site at the center is 1 hour. Students are able to select community engagement (classes). Community classes are 2 hours per shift.

Students can also self schedule for Friday outings that fit their schedules and needs. These outings are one time events.

Students will be required to set up a volunteer profile on Better Impact and self select class shifts upon application interview/ screening.

### Orientation Details[Edit](https://expo.uw.edu/expo/admin/service_learning/bothell/WIN2022/organizations/328/positions/32067/edit#orientation)

**date**

No date specified

**time**

No time specified

**contact**

**location**

Seattle Children's Alyssa Burnett Adult Life Center  
19213 Bothell Way NE  
Bothell, Washington 98011

**orientation notes**

Interview Process: Students are required to reach out to myself to show interest and then complete a volunteer application found on our website.. Students will have a meet/ greet over zoom and if selected as a good fit, will be sent to Seattle Children’s onboarding for background checks.

**Please ensure that you are available all of the following dates before signing up for this position!**

Orientation: this is an hour and a half long orientation sometime ***TBA*** - this will be organized based on the availability of the fieldwork students.

Weekly Position: you will be expected to attend your weekly fieldwork from the week of March 28ththrough June 17th. Please do not sign up for this position if you are unable to attend weekly between these dates.

In order to complete fieldwork hours, students will need to complete Seattle Children's Hospital onboarding paperwork, which includes a background check - once you sign up for the position, information regarding the paperwork will be sent to you. All students will be required to show proof of covid-19 vaccination status to be elgible to work with particpants, staff and community members.

**driving notes**

We have sufficient parking on site, and are located near the heart of Bothell.

**bus notes**

We are on a major bus line, and are located only 10 minutes from UW Bothell.

**location notes**

The entrance is at the back of the building, through the wooden double doors.

**Position Details**[**Edit**](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/1542/positions/28161/edit)

**title**

**HealthPoint Quality Improvement Assistant - 80 hour position - Location is next to UWB and ideal for future medical professionals!**

**organization**

[HealthPoint](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/1542)

**copied from**

[(Sp '19) HealthPoint Quality Improvement Assistant - 80 hour position - Location is next to UWB and ideal for future medical professionals! (Winter 2019)](https://expo.uw.edu/expo/admin/service_learning/bothell/WIN2019/organizations/1542/positions/27934)

**context**

The HealthPoint UW student/intern will assist the medical staff with appropriate tasks regarding the overall improvement in population medicine, as well as provides general clerical support to HealthPoint Bothell. The object of this role is to help provide consistant assistance/support to the clinic and staff, and by doing so, will gain experience, knowledge, and insight into the role that community helath centers have in the community. Those that go above and beyond the position description will have the opportunity to observe medical staff.

**work description**

* Assist in the development and distribution of written materials, participate in quality improvement efforts in the clinic including contacting patients that are due for services, and helping to identify and coordinate care for patient population.
* Assist the Quality Improvement Coordinator in presentations of reports, and performing clerical duties related to the Breast, Cervical and Colon Health Program.
* Assist Medical staff by contacting HealthPoint patients about their upcoming visits or following up with them about services due.
* Helping with patient registration paperwork, answering patient questions, and orienting new patients to the services which HealthPoint offers, while promoting quality patient service.
* Assist with special projects and assignments as assigned by Clinic Manager and Quality Improvement Coordinator.
* Respect and maintain confidentiality regarding patients, families, staff, students, and other volunteers.
* Maintain regular communication with clinic staff.
* Maintain Occupational Health compliance requirements.
* Must be willing to commit to at least 80 hours (this position may or may not go beyond the enrolled quarter)

**Must be willing to commit to at least 80 hours (this position may or may not go beyond the enrolled quarter)**

**impact**

All volunteer positions help in the overall operations, with the expectation that their work will then improve services to our 90,000 patients. As a volunteer, one is expected to: maintain compliance with our NCQA standards and HIPAA policies (patient and medical information confidentiality).

**supervisor**

**location**

HealthPoint   
10414 Beardslee Blvd, Suite 100  
Bothell, Washington 98011

**driving notes**

Parking is very limited at this location. Highly recommend walking or using alternative forms of transportation.

**bus notes**

Metro 372 stops in front of the HealthPoint Bothell Building. It is also located less than 2 blocks away from the Bothell Park and Ride.

**location notes**

Parking is very limited at the location. Public transportation including walking is recommended as it is 1 mile from campus.

**alt. transportation**

Walking distance from UW Bothell campus.

**ideal number**

2 students

**requirements**

Must be 18 years old  
TB test required  
Other paperwork: Students MUST apply by December 14. Please send cover letter and resume to Chris Schei, cschei@healthpointchc.org and inform him that you are a UW Service Learning Student. All accepted applicants will need to complete the HealthPoint Onboarding Paperwork.  
**Background check required**

**Scheduling Details**[**Edit**](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/1542/positions/28161/edit#scheduling)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |  |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |
| 0:00 |  |  |  |  |  |  |  | 0:00 |
| 0:30 |  |  |  |  |  |  |  | 0:30 |
| 1:00 |  |  |  |  |  |  |  | 1:00 |
| 1:30 |  |  |  |  |  |  |  | 1:30 |
| 2:00 |  |  |  |  |  |  |  | 2:00 |
| 2:30 |  |  |  |  |  |  |  | 2:30 |
| 3:00 |  |  |  |  |  |  |  | 3:00 |
| 3:30 |  |  |  |  |  |  |  | 3:30 |
| 4:00 |  |  |  |  |  |  |  | 4:00 |
| 4:30 |  |  |  |  |  |  |  | 4:30 |
| 5:00 |  |  |  |  |  |  |  | 5:00 |
| 5:30 |  |  |  |  |  |  |  | 5:30 |
| 6:00 |  |  |  |  |  |  |  | 6:00 |
| 6:30 |  |  |  |  |  |  |  | 6:30 |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |

**times**

Thursday from 9:00 AM to 4:00 PM  
Monday, Tuesday from 4:00 PM to 7:00 PM  
Wednesday from 9:00 AM to 7:00 PM  
Friday from 9:00 AM to 5:00 PM  
Saturday from 9:30 AM to 2:30 PM

**flexible?**

Yes, students will choose times ***within*** the time slots above.

**notes**

The time for students to complete their hours is within the follwoing windows: Monday-Tuesday 4pm- 7pm, Wednesday 9am-7pm and Thursdays/Fridays 9am-4pm. Saturdays are also available from 9:30am-2:30pm but it requires training on a weekday(s) (in the times above) prior to any hours being scheduled or completed on a Saturday.

**Orientation Details**[**Edit**](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/1542/positions/28161/edit#orientation)

**date**

No date specified

**time**

No time specified

**contact**

**location**

HealthPoint   
10414 Beardslee Blvd, Suite 100  
Bothell, Washington 98011

**orientation notes**

After you have applied and been selected for this position, please register via EXPO, and contact Chris Schei, [cschei@healthpointchc.org](mailto:cschei@healthpointchc.org), 425-203-0962 to complete onboarding paperwork. Orientation will be held at HealthPoint Bothell: 10414 Beardslee Blvd, Suite 100, Bothell, WA 98011. Chris Schei will work with you in understanding the organizaiton and potential opportunities to get involved with the organization if future career interestes are in the medical, dental, pharmacy, or mental health field.

**driving notes**

Parking is very limited at this location. Highly recommend walking or using alternative forms of transportation.

**bus notes**

Metro 372 stops in front of the HealthPoint Bothell Building. It is also located less than 2 blocks away from the Bothell Park and Ride.

**location notes**

Parking is very limited at the location. Public transportation including walking is recommended as it is 1 mile from campus.

**Position Details**[**Edit**](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/2275/positions/27916/edit)

**title**

**Healthcare Coordination Assistant – 40 hour position**

**organization**

[Homage Senior Services](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/2275)

**copied from**

[Healthcare Coordination Assistant – 40 hour position (Winter 2019)](https://expo.uw.edu/expo/admin/service_learning/bothell/WIN2019/organizations/2275/positions/27077)

**context**

If you are interested in working with older adults and individuals with disabilities in Snohomish County, come join our Wellness Programs team. We offer a flexible, professional, and rewarding working environment.

The mission of Homage Senior Services is to promote independence, preserve dignity, and enhance the quality of life through the provision of services for older adults and people with disabilities.

This position will provide you with the opportunity to develop essential skills for working with older adults and people with disabilities.  You will work with social workers in three Care Coordination programs in South Snohomish County.  The programs assist individuals who are transitioning to home from the hospital, have experienced a recent health decline, or have been identified by the Health Care Authority as a high risk for inpatient hospitalization.

**work description**

As a student intern you will have an opportunity to experience first-hand the following essential duties of a healthcare coordinator working for a community based organization.  For example, you will:

* Shadow social workers to client home visits.  Visits may include assessments for depression, safety, nutrition, and other behavioral health risks.
* Conduct phone outreach to individuals from diverse ethnic backgrounds. May require working with an interpreter.
* Participate in inter-agency Client care consultation team meetings with:
  + First responders,
  + Snohomish County Case Managers
  + Virginia Mason-Edmonds Family Medicine RN Case Manager
  + Swedish-Edmonds Medical Center Case Managers
  + CHART Team
* Assist with Client follow-up which may include clerical work, completing applications for services/supports, Client check-ins.
* Research resources for Clients to support their health goals
* Opportunity to shadow Staff in other departments such as Nutrition, Mental Health, Family Caregiver
* Comply with HIPPA requirements.

Note:  You have the opportunity to develop your schedule with the Supervisor so that it fits with your learning objectives.

**impact**

Homage Senior Services is the largest provider of services for older adults and people with disabilities in Snohomish County.  The majority of people receiving our services live on limited incomes, experience multiple health barriers, and are in need of support to help them maintain their health, independence, and quality of life.  Your involvement with these vulnerable clients will positively impact their quality of life.

**supervisor**

**location**

Homage Senior Services   
5026 196th St SW  
Lynnwood, Washington 98036

**driving notes**

Located on corner of 196th St SW and 50th Ave W in Lynnwood, WA.

**ideal number**

2 students

**requirements**

Must be 18 years old  
**Background check required**

**skills needed**

Must possess flexibility, empathy, a positive attitude and ability to work in a collaborative team environment.  Familiarity with Microsoft Excel, Word, and Outlook and have phone skills also needed.

**Scheduling Details**[**Edit**](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/2275/positions/27916/edit#scheduling)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |  |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |
| 0:00 |  |  |  |  |  |  |  | 0:00 |
| 0:30 |  |  |  |  |  |  |  | 0:30 |
| 1:00 |  |  |  |  |  |  |  | 1:00 |
| 1:30 |  |  |  |  |  |  |  | 1:30 |
| 2:00 |  |  |  |  |  |  |  | 2:00 |
| 2:30 |  |  |  |  |  |  |  | 2:30 |
| 3:00 |  |  |  |  |  |  |  | 3:00 |
| 3:30 |  |  |  |  |  |  |  | 3:30 |
| 4:00 |  |  |  |  |  |  |  | 4:00 |
| 4:30 |  |  |  |  |  |  |  | 4:30 |
| 5:00 |  |  |  |  |  |  |  | 5:00 |
| 5:30 |  |  |  |  |  |  |  | 5:30 |
| 6:00 |  |  |  |  |  |  |  | 6:00 |
| 6:30 |  |  |  |  |  |  |  | 6:30 |
| 7:00 |  |  |  |  |  |  |  | 7:00 |
| 7:30 |  |  |  |  |  |  |  | 7:30 |
| 8:00 |  |  |  |  |  |  |  | 8:00 |
| 8:30 |  |  |  |  |  |  |  | 8:30 |
| 9:00 |  |  |  |  |  |  |  | 9:00 |
| 9:30 |  |  |  |  |  |  |  | 9:30 |
| 10:00 |  |  |  |  |  |  |  | 10:00 |
| 10:30 |  |  |  |  |  |  |  | 10:30 |
| 11:00 |  |  |  |  |  |  |  | 11:00 |
| 11:30 |  |  |  |  |  |  |  | 11:30 |

**times**

Weekdays from 8:00 AM to 4:30 PM

**flexible?**

Yes, students will choose times ***within*** the time slots above.

**notes**

Flexible, but we prefer 3-4 hour minimum shifts.

**Orientation Details**[**Edit**](https://expo.uw.edu/expo/admin/service_learning/bothell/SPR2019/organizations/2275/positions/27916/edit#orientation)

**date**

No date specified

**time**

No time specified

**contact**

**location**

Homage Senior Services   
5026 196th St SW  
Lynnwood, Washington 98036

**orientation notes**

Will be completed prior to working with clients.  Please email Michelle Frye, Volunteer Manager, [mfrye@homage.org](mailto:mfrye@homage.org), as soon as you have completed service-learning registration.  Provide your name, reason for the orientation (UW Bothell Intern), and a current phone number so Michelle can phone you if necessary.  The orientation is a little over an hour and will include completing necessary paperwork as well as an overview of the Agency.  Please bring a valid photo ID with you to the orientation.

**driving notes**

Located on corner of 196th St SW and 50th Ave W in Lynnwood, WA.