



November 4, 2024

Advisory Search Committee for the Vice Chancellor for Academic Affairs

Rebecca Ehrlichman Blume, Vice Chancellor, Advancement (co-chair)

Tyson Marsh, Vice Chair, General Faculty Organization; Associate Professor, School of Educational Studies (co-chair)

Fernanda Armas, President, Associated Students of the University of Washington Bothell; undergraduate student, School of Interdisciplinary Arts & Sciences

Emily Christian, Dean of Enrollment Services, Division of Enrollment Management & Student Affairs

Mabel Ezeonwu, Professor, School of Nursing & Health Studies

Claire Grant, Assistant Director of Advising, Office of Student Academic Success

Samba Gueye, graduate student, School of Business

Charity Lovitt, Associate Teaching Professor, School of Science, Technology, Engineering & Mathematics

Simon Neame, Dean, University Libraries

Ceri Nishihara, Associate Teaching Professor, School of Business

Keith Nitta, Associate Professor, School of Interdisciplinary Arts & Sciences

Grace Ryan, Academic Administrative Specialist, School of Science, Technology, Engineering & Mathematics

Caroline Titan, Vice Chancellor, Diversity, Equity & Inclusion; Chief Diversity Officer

Reilly Berkshire, administrative support to the advisory search committee

Dear colleagues,

Thank you for agreeing to serve on the advisory search committee to identify and recommend candidates for the position of Vice Chancellor for Academic Affairs at UW Bothell.

Rebecca Ehrlichman Blume, Vice Chancellor for Advancement, and Dr. Tyson Marsh, Vice Chair of the General Faculty Organization and Associate Professor in the School of Educational Studies, will co-chair this committee, with Reilly Berkshire providing administrative support. We have engaged consultants from Isaacson, Miller to support your work. The Isaacson, Miller team will be led by Joe Kralick who will work closely with you to recruit, screen and evaluate candidates.

Our search consultants will solicit input/feedback from stakeholder groups during the remainder of autumn quarter 2024 that will inform a leadership profile. The committee will use the profile to develop an evaluation rubric that will apply throughout the search process. The search firm will also use the profile to recruit a robust candidate pool. I ask that you identify three to four highly qualified finalists for

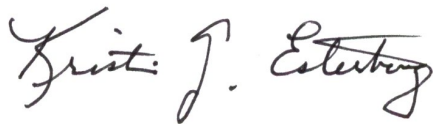
on-campus interviews and conversations with a variety of stakeholders and constituencies. Following these visits, I ask that you submit a summary of each candidate's strengths and areas of improvement (without ranking), that represents the breadth of feedback and information gathered throughout the entirety of the search process. I will make the final decision based on collective input.

I ask that you approach this process in a broadly inclusive manner that engages the campus community and seeks a pool of candidates that reflects UW Bothell's commitment to diversity, equity, and inclusion.

I will attend a portion of the committee's kick-off meeting later this month to discuss my priorities and expectations for the position and the search with you. The Attorney General's Office will provide the committee with an overview of search committee confidentiality and document retention. In addition, all committee members will be expected to participate in implicit bias training with Dr. Chad Allen, Associate Vice Provost for Faculty Advancement.

Our goal is to have the next VCAA begin in summer 2025. This will require a significant commitment from each member of this committee. I am grateful for your willingness to invest the time and energy necessary to reach a successful conclusion for this critical search.

Sincerely,

A handwritten signature in black ink, reading "Kristin G. Esterberg". The signature is fluid and cursive, with the first name "Kristin" and last name "Esterberg" clearly legible.

Kristin G. Esterberg, Ph.D.
Chancellor and Professor

Cc: Chad Allen, Office for Faculty Advancement
Christina Buckman, HR Academic Business Partner
Jessica Graham, Chief of Staff, Office of the Chancellor
David Kerwin, Division Chief, Attorney General's Office
Joe Kralick, Managing Associate, Isaacson, Miller
Felix Neals, Assistant Vice Chancellor, Organizational Excellence & HR