**First Name Last Name**

name@uw.edu | (425) 352-5555 | [www.linkedin.com/in/name](http://www.linkedin.com/in/name)

**SKILLS**

**Applications:** Microsoft Suite: Word, Excel, Outlook; Google Suite: Drive, Sheets, Doc, Calendar

**Languages:** Fluent in Spanish, Intermediate level Mandarin

**EDUCATION**

**Bachelor of Arts in Community Psychology**, University of Washington Bothell Expected, June 2024

* Cumulative GPA 3.75
* Awarded Dean’s List Winter and Spring Quarters 2023

**Relevant Coursework:** Fundamentals of Psychological Research, Neuroscience of the Mind, Developmental Psychology, Disability and Human Rights, Introduction to Human Sexuality, Realities & Representations of Adolescent Development

**Psychology Club President,** University of Washington Bothell September 2022-Present

* Lead meetings of 15 members by preparing agendas, facilitating group interactions, and providing time management for the group to ensure productive outcomes and inclusion of all voices
* Collaborate and communicate with representatives of community organizations to bring in 25+ guest mentors, thus providing group members with career advancement opportunities while building social capital

**PROJECTS & RESEARCH**

**Accessibility on College Campuses,** Disability and Human Rights March - June 2023

* Conducted research on college accessibility practices using the UWB Library research database to find reliable peer-reviewed publications as expert references to back up findings
* Utilized findings to determine which inclusive practices are most effective and where improvements can be made on the administrative level and the methods of implementation
* Presented findings to 50+ peers utilizing PowerPoint slideshow to showcase statistical findings supporting the conclusion that accessibility on college campuses has a profound physiological effect on disabled individuals

**Therapy Practices Research Paper,** Clinical Psychology September – December 2022

* Facilitated interviews with 4 clinical Psychologists by preparing questions and coordinating speaking points with 2 teammates to aid in the flow of the conversation and effectively utilize time
* Cowrote a 10-page paper discussing the therapy practices used by clinical psychologists and the statistical data that shows positive correlations between therapy practices and patient outcomes

**EXPERIENCE**

**Public Engagement Intern**, Husky Company May 2023 – May 2024

* Administered surveys at public events and organized then summarized the results to provide data to the City Board for guidance on upcoming community improvement projects
* Participated in weekly meetings with a team of 10 to discuss economic improvement strategies and reflect on the progress of ongoing projects to improve their efficiency and impact
* Researched best practices by investigating reliable and relevant resources and utilized Excel to organize findings to present to the city council board

**Barista**, Starbucks June 2019 – May 2021

* Assisted customers by providing patient and friendly customer service ensuring guests left satisfied with their experience and encouraging repeat engagement with the business
* Prepared and served food and drinks, restocked ingredients, and kept workspace clean and organized, complying with health codes and maintaining a functional workspace
* Communicated with team of 5 to manage high-volume queue of orders and effectively manage time