One - Page Action Plan

Name

Telephone number

E-mail address

**Policy Analyst**

Cambodia Refuges Small Business Opportunities

Access to Education Immigration

**Position Statement**

Analyzed voting patterns and presented proposals targeting key voters resulting in modified campaign strategies. Researched educational policy initiatives and presented analytical reviews on top findings to executive board. Compiled reviews on congressional debates and presented at board meetings.

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| **Communication**  | **Research**  | **Management**  |
|  Cross-culture communicationAbility to work well in teams Liaison between refuges and NGO’sProfessional Association Presentation |  Created 400-page publicationConducted immigration interviews & studyProgram outcome and measurementCompleted Legislative Impact Study | Project management Efficient management of resources/timeEvent coordination Team leadership |

**Target Market with Sample Target Companies**

Geographic area: domestic and international.

Type of employers: Government, Education, and Private/NGO.

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| **Government** US State Department US Foreign Service US Department of JusticeUS Bureau of Citizenship & Immigration ServicesWA Dept. of Social & Health ServicesSmall Business Administration Seattle Office for Civil RightsKing County Department of Community and Human Services | **Education**Technology Access Foundation US Department of Education WA State Higher Education Coordination Board Montessori SchoolsCollege Success FoundationWashington State Board of EducationInstitute of International EducationRESPECT International | **Private/NGO**Volunteer Cambodia Arent Fox, LLP Americans for Better Immigration McKinsey & CompanyCambodian Defenders ProjectCambodian League for the Protection and Defense of Human Rights World BankInternational Rescue Committee |