Attending/Excused: Sign-in sheet on file with Safety Coordinator.

Call to Order: Nicole Sanderson called the meeting to order at 10:04am.

Approval of Minutes: The September meeting minutes were approved as written.

Dr. Ana Karaman, Health & Safety Committee Executive Sponsor, was in attendance for today’s meeting:

- Working group around holistic safety on campus in development
  - Will be made up of those with strong interest of which many responded including faculty, students and staff
  - Their role is to engage in conversation, not make decisions
  - Will coordinate surveys and focus groups on “big questions” such as “What does it mean to be safe on campus” or “What investments need to be made?” or “What are other institutions doing?”
- Charged this committee to improve lighting in the internal offices at UW1 & UW2
  - Cost implications
  - Bill (Discovery Hall)
  - Setup offices as “models” for people to select from
- Also suggested improvement to “white noise” in rooms caused by HVAC
- ADA parking spots aren’t located close enough to a student’s classroom

Area Reports

University Wide Health & Safety Committee Meeting – Nicole Sanderson

- From October
  - Presentation on workers’ compensation
  - Our premiums are rising this year based on a risk factor developed by the previous year’s incidents and other factors.
  - Return to Work Program by LNI is helping reduce worker’s time away from work, which increases their rate of permanent return.
- From September
  - PR Manager for EH&S is new, and working on a message of safety
  - Requested that all committee members subscribe to the newsletter produced monthly by EH&S
  - If you need to be subscribed, email Charlotte Rasmussen
Administration – Elisabeth Goldstein
• Elisabeth no longer works at UW Bothell; new appointment in progress

Security & Campus Safety – Cham Kao
• Not present

Facilities – Nicole Sanderson
• CPR Stanchions are placed on the first floors of UW1, UW2 and in the Library
• Last week, a group of students in the wetlands received bee stings. Warren Gold completed a tour with Facilities and did not find bee hives. However, review of procedures and response are still being reviewed for bee stings.

Environmental Health & Safety – Gary Bangs/Emma Alder
• Not present

Incident/Accident Reports
The committee reviewed one new incident report
• Case 2014-09-009: Printer fumes
  o Air quality was checked, by Christa Gorski with EH&S, and no unusual readings were detected during printing. Printer was moved to an outside room.

New Business
• A motion was made by Elaine Haig-Widner to cancel the November meeting due to the holiday and Brian Kerrick seconded. The motion was unanimously approved.
• Charlotte Rasmussen presented that Academic Affairs are working on active-shooter and other emergency response drills for student front desk staffs and proposed additional drills take place annually when it comes to these incidents. Nicole offered that Campus Safety organizes drills and will communicate the interest to Cham.
• Charlotte also expressed concern that equipment in Discovery Hall (such as the EE Lab) could use more “emergency signage” such as shutoff signs. Glen Gullickson explained that students should not be using the equipment yet, so will follow up with the staff there.
• Charlotte is developing an Ethics of Student Safety that she will present at a later time.
• Frank expressed concern that the upper parking lot lights are obstructed by trees so recommended tree trimming. Nicole will email Barney.
• Jim Pilon expressed concern that the bus stops also need improved lighting. Nicole will email Barney.
Old Business

- No old business was discussed.

Adjournment

Since there was no further business from the committee, the meeting was adjourned at 11:00 am.