Attending/Excused: Sign-in sheet on file with Safety Coordinator.

Call to Order: Elaine Haig-Widner called the meeting to order at 10:02am.

Approval of Minutes: The July meeting minutes were approved as written.

Area Reports

University Wide Health & Safety Committee Meeting – Nicole Sanderson
  • Nicole provided minutes

Administration – Elisabeth Goldstein
  • Elisabeth no longer works at UW Bothell; new appointment in progress

Security & Campus Safety – Cham Kao
  • Working with Bothell PD to familiarize themselves with layout of campus
  • Kao to setup a team for emergency response and active shooter protocols
  • Traffic enforcement will be present for first weeks of school

Facilities – Barney Harvey
  • Barney was absent; no Facilities updates

Environmental Health & Safety – Gary Bangs/Emma Alder
  • EH&S responded to Husky Hall due to complaints of “hot rooms”
    • Concern was that offices required privacy and could not have doors and windows open
    • Mediation took place and Discovery Hall and air-conditioned Husky Hall conference rooms were recommended as suitable alternatives during the heat wave
  • Concern around large copiers in rooms with people due to dust, heat and odors. That is why most copiers will be located in private rooms.
  • A hospitalization took place after an incident at the Seattle campus related to heights. A tripod ladder poked through the asphalt sending the individual to the ground; they suffered chest and head injuries.
  • Last week, an odor issue occurred at the Seattle campus leading to evacuation for a “gas leak.” The cause was a research project in a single lab from which the odor was being sent through the fume hood into the outdoor air.
• Discovery Hall fume hoods required adjustment, which is underway.

**Incident/Accident Reports**

The committee reviewed 1 new incident report

• Case 2014-07-046 regarding a back injury
  o Gary Bangs informed the group that the UW now has an Ergonomist, Ed Havey

**New Business**

• The committee re-approved the June 2014 minutes with amendments.

**Old Business**

• No old business was discussed.

**Adjournment**

Since there was no further business from the committee, the meeting was adjourned at 10:15am.