UW Bothell
Health & Safety Committee
Meeting Minutes
April 8, 2014

Attending/Excused: Sign-in sheet on file with Safety Coordinator.

Call to Order: Nicole Sanderson called the meeting to order at 10:04am.

Approval of Minutes: The March meeting minutes were approved as written.

Area Reports

University Wide Health & Safety Committee Meeting – Nicole Sanderson
- Presentation on incident reports
- Nicole can make presentation slides available to group as requested
- Next meeting tomorrow
  - Presentation on emergency operations drill

Administration – Elisabeth Goldstein
Elisabeth was not present

Facilities – Barney Harvey
Barney had no updates

Security & Campus Safety – Rich Lewis
- Hired two new officers
  - Tammie (evenings)
  - Nicholas (graveyards)

Environmental Health & Safety – Gary Bangs
- Participated in Emergency Ops drill as Safety Officer
  - President and Board were present in Command Center
  - 132 participants
  - Scenario: Destructive protest
- Still investigating recent accidents on Seattle campus that involved saws
  - Technician
  - Carpenter
- Very experienced employees, but a judgment lapse may have contributed
- Reminder to follow safety practices
- UW Bothell uses a “saw stop” safety measure for table top saws

Gary Bangs Presentation: Globally Harmonized System
2 additional trainings will be held this May for anyone interested

**Incident/Accident Reports**

Nicole emailed Susan Mason regarding Chest Pain response for employees, no response yet. Will address next month.

The committee reviewed one report from March:

Incident# 2014-03-066 was from an employee filled their water bottle a little too full and turned pour out excess water in the sink next to the water fountain. When they turned to the sink they hit their head on the shelf above the sink. The area was read and had a bump.

The committee had no further comments or questions on the incident.

**New Business**

- Issue occurring on NE 180th street
  - Delivery trucks parking on the cross walk thereby blocking view of cross walk and requiring pedestrians to walk outside of the cross walk.
  - Likely deliveries for PPS and Food Service
  - No contact has been made with a driver but Rachel Summers will try to intercept them at the next occurrence
  - Stopped cars are a problem here in general
  - Direct appropriate traffic to the loading areas
  - Rich suggests calling UPS if this continues to be a problem
    - Redirect them to a parking lot or loading area
    - This may occur when the lot/loading area is full
- During Safety Tour, a person using a wheel chair had trouble entering/exiting the library elevator with the door timing
  - Request to inspect door timer against building code and make any necessary corrections

**Old Business**

None

**Adjournment**

Since there was no further business from the committee, the meeting was adjourned at 10:38am.