UW Bothell
Health and Safety Committee
Meeting Minutes
November 10, 2009

Attending:
Ken Jones, Barney Harvey, Armin Liedtke, Dave Leonard (ex-officio), Kai Martin, Janet McDaniel, John Miller, Sharene Peltier, Tim Rhodes, Nicole Sanderson, Mike Steer, Amy Van Dyke (ex-officio)

Absent:
Christy Cherrier, Deborah Conley-Stark, Clay Horton

Call to Order:
The meeting was called to order at 10:05 a.m.

Minutes:
Call to approve the October minutes; so moved, seconded - all approved.

Area Reports:
Admin (Amy)
Amy reported everything is well.

Security and Campus Safety and U-Wide (Ken)
Ken thought there is less traffic flow – that people are figuring it out. He noted that the North Parking Garage is filling up earlier in the day.
Reported a slippery area in the Book part of the Promenade – discussion. Nicole noted that materials have been purchased but it is too late in the year to work on temperature-wise.
Ken reported he was unable to attend the October U-Wide; Dave attended and reported a presentation by Capital Projects.

Facilities (Barney)
Barney reported a tree snapped causing minor damage. Also noted Clorox wipes dispensers delivered for classroom installation; discussion, including classroom vs. lab – labs are not generally classrooms. Tim suggested that Facilities check with IT about what is recommended for use on the computer equipment; discussion – will IT schedule their staff? Amy will contact Tim and Barney, Armin to facilitate. More discussion. Armin reported on the Information Commons in the Library.
H1N1 readiness – no recommendations for non-clinical staff. Facilities had purchased respirators but it is not in job descriptions – there is no procedure now where it is required to wear protective gear. Discussion, including mask vs. respirator. Dave will work with Barney to get procedures – noted the policies are pretty strict. Discussion on N95 respirators.
H and S Bulletin Board (Kai)
Kai reported the October minutes were posted on the board.

Open/Old Business:
Review of Accident/Incident Reports
No report, however, Armin thought there was a report from the Library that he will check into.

Campus Traffic Signage/Campus Traffic
Previously discussed; noted signage being worked on.

H1N1
Campus tour last week looking for area to administer vaccine once it is delivered. Dave discussed differences between seasonal flu and H1N1 and gave basic recommendations. Dave reported the UW had hired a company to administer; also a delay on the Seattle campus. It was noted the UWB and UWT attended the last ACCD meeting. Noted there is a lot of information on UW Web sites. Discussion.

New Business:
It was noted there was an error on the elections email; discussion – Dave noted the UWB term needs to change to two years. All positions are up for election. Dave will contact Therese to clear up any confusion.

It was noted Christy has a time conflict on Tuesdays, also Tim; Amy noted there is only one more meeting this year – suggested waiting for new members to decide.

Report of a student banned from campus – background. Ken noted it gave UWB an impetus for more safety procedures and more panic alarms were ordered. Ken will be going around to departments to review safety procedures; discussion.

Mike reported the North Parking Garage pedestrian crosswalk is still an issue. Discussion of emergency phone problems.

John reported on speeding issues. Ken noted there is no crosswalk or sidewalk in a section of the upper surface parking lots. Mike suggested a crosswalk on the south side of NE 180th Street.

EH & S Safety Manager Report – Dave Leonard:
Dave reported on the elections.

Next Meeting:
December 8, 10:00 a.m., UW1-103.

Adjournment:
The meeting was adjourned at 11:00 a.m.