Executive Council Meeting  
May 27, 2009, 1:00 pm, UW2 327

Present: Chuck Jackels, EC Chair, Dan Jaffe, Pam Joseph, Bruce Kochis, Pete Nye, Kelvin Sung and Suzanne Sikma

Guests: Carolyn Brennan, Warren Buck, Bruce Burgett, Colin Danby, David Goldstein, Wanda Gregory and Jerelyn Resnick

Adoption of Agenda

The agenda was adopted.

Review of EC Minutes of April 15, 2009

The EC minutes of May 13, 2009 were approved as amended.

Report of GFO Officers

A. GFO Chair - Dan Jaffe

Dan reported on budget discussions, program directors are prioritizing critical needs for funding that is available after the 6-10% cuts were made. CUSP is high on the priority list for add-backs with a significant request for advising resources. CUSP was built with an explicit limitation on the number of students admitted, this number has doubled. What impact does this have on class size and curriculum development in CUSP and other programs? If courses designed for 30 students are now being listed for 60-90 students, this is a problem. The campus retreat will frame many of the issues around budgeting and strategic planning. The decisive question is how do we manage growth with limited funding from the state?

B. GFO Vice Chair - Chuck Jackels

The Campus Council on Academic Standards and Curriculum approved a name change for the Secondary Teacher Certification Masters of Education Program to reflect the current status of the program, the new name is: Secondary and Middle Level Teacher Certification Masters of Education Program. Any changes that fundamentally change a degree program would be approved by the EC. The general guideline is that minor and evolutionary changes to degree requirements, such as in prerequisites and specific course requirements, be considered for approval by the CCASC. Changes that significantly affect the nature of the degree would come to the EC for approval. In this case the chairs of the EC and CCASC had agreed that the CCASC would be the appropriate approving body.

Reports from Program Representatives

Instructional and Research Support Committee - Kelvin Sung
Kelvin updated the EC on the IRSC actions, a faculty survey, authorized by the EC was conducted but received limited response. The IRSC would like to re-run the survey to see if they could build wider participation which would provide more statistical validity. The TLC is considering a fellows program to build a system of expertise among faculty and encourage participation in teaching and learning workshops. The Office of Research Support has gained 17 new grant writers. Carolyn Brennan is looking for faculty to advise a web committee that is working with the IT department to highlight faculty research on the UWB homepage. Jim Miller, co-Chair of the IRSC is drafting a chart of research support across programs at UWB. The IRSC annual report will be ready by the end of Spring Quarter. In discussion, Jackels indicated that the GFO office would be able to staff a re-opening of the faculty satisfaction survey as soon as the GFO election cycle is completed.

Reports of Standing Councils/Committees - None

Unfinished Business - None

New Business

A. Response to tricampus comments on the IAS omnibus degree proposal and one minor change to the AMS degree proposal. Eligible for action. Colin Danby will be in attendance

Colin submitted the IAS response to tricampus comments on the IAS omnibus degree to the EC for review. An updated list of graduation requirements for the American Studies degree and current requirements of all IAS degrees were added to the proposal.

EC motion

Dan moved to pass the motion:

The Executive Council (EC) of the General Faculty Organization of University of Washington Bothell reviewed the responses from the tri-campus review of the IAS omnibus proposal for BA degrees in American Studies, Community Psychology, Culture, Literature and the Arts, Global Studies, Science, Technology and Society and Society, Ethics and Human Behavior. The EC has determined that the proposing faculty have duly considered and responded to the comments posted by faculty from across the three campuses during the tri-campus review period.

The motion was seconded, no further discussion followed.

Chuck called the question on the original motion, and hearing no objection, called for a vote on the motion. The motion passed unanimously (6-0).

B. Recommendation from CCASC: change faculty honors in Business to 69 credit limit (Jackels and Nye)
Chuck updated the EC on an informal recommendation from the CCASC which was not acted upon last year. The recommendation was made to change faculty honors in Business to a 69 credit limit rather than the required 70 credit limit to allow some otherwise-qualified students in Business to earn Faculty Honors. Current requirements state a student must have 70 graded UW credits to be eligible for Faculty Honors. Some Business students have the 70 UW credits; however, only 69 of those credits are graded due to the BBSKL 300 course which is required for all Business students and only offered with a grading option of CR/NC. Given that this course is required, and does not have the option to be taken for a numeric grade, this leaves Business students 1 credit short of the requirement for Faculty Honors. With the understanding that Business Program Faculty will be taking up this matter next year, no motion was made to modify the general requirements, and the EC proceeded to consider a request to review the records of a particular Business student and a petition to grant her an exception to the rule for Faculty Honors. Colin Danby, Chair of the GFO Campus Council on Academic Standards and Curriculum was present at the meeting and agreeded that this was an appropriate course of action.

**EC motion**

Pete moved to pass the motion:

The EC, having considered Dawnelle Dutcher's case on its merits, determines that she qualifies for Faculty Honors in 2009.

The motion was seconded, no further discussion followed.

Hearing no objection, Chuck called the question, the motion passed unanimously (6-0).

**C. Report from CUSP Review Committee. Discussion**

Jerelyn Resnick and David Goldstein opened discussion on the CUSP review and updated the EC on the committee's recommendations. The committee will produce a report over the Summer Quarter. The EC will address the report Autumn Quarter 2009 after responses from Gray Kochhar-Lindgren have been received. The CUSP Review Committee assessed the CUSP Charter and the performance of CUSP and will make recommendations for the lower division at UWB. The committee will put forward models for structuring lower division at UWB, considering issues such as:

- Learning goals - what are they, how are they assessed/tracked. How do they relate to learning goals in programs and to outcomes expected of UWB graduates?
- What is sustainable?
- Faculty staffing issues: ranks - hiring/funding
- Pedagogy for freshman

The strongest recommendation for support of lower division at this time is for increased funding for advising. Lower division will need more advisors and increased class sizes to meet the needs of our growing student enrollment.
D.  **PNOI from S&T for BS in Climate Science and Policy, Preliminary discussion with 2nd reading and action on 6/3 (Warren Buck)**

Warren Buck submitted the PNOI for a BS in Climate Science and Policy to the EC for review. This degree proposal originates from the new S&T program; Dan Jaffe is the contact point for the new degree. This degree builds upon existing strengths at UWB in natural sciences, environmental policy and research in climate and sustainability. There is both regional and global interest and demand for studies in climate science and policy and UWB is in the position to offer an innovative program. The EC asked for clarification of the policy track and the addition of cross programmatic pathways.

E.  **New center proposal: Center for Serious Play. Discussion and eligible for endorsement. (Wanda Gregory and Carolyn Brennan)**

Wanda Gregory opened discussion on the proposal for a Center for Serious Play. The CSP has completed the 30-day campus review; the next steps are for EC review, AC review and final recommendations. The CSP will offer development, teaching and application of interactive media technologies. The CSP will foster development of innovative products, services and processes through team-based projects and partnerships with industry and educational communities. This is a high demand field with expressed student interest in our region.

**EC motion**

Dan moved to pass the motion:

The EC will postpone action on the Center for Serious Play until the June 3 meeting agenda.

Hearing no objections, Chuck called the question, the motion passed (4-0).

**Meeting adjourned at 3:00 pm**
**Minutes submitted by Barbara Van Sant**
**The next meeting will be June 3, 2009**

**Announcements;**
Next Meeting: June 3, 2009, 1-3:00 PM.
Possible items: Discussion and action on policy for creation of academic subunits; Continuation of PNOI from S&T for Climate Science degree (2nd reading - action); Change in TOEFL policy for foreign students (action)

We may want to consider if and how we will handle any tricampus reports that come to completion during the summer months.