Executive Council Meeting

March 10, 2009, 10:00 am, UW2 327

**Present:** Chuck Jackels, EC Chair, Dan Jaffe, Pam Joseph, Bruce Kochis, Pete Nye, Suzanne Sikma and Kelvin Sung

**Guests:** Steve Collins and Alan Wood

**Adoption of Agenda**

The agenda was adopted with revision.

**Review of EC Minutes of March 3, 2009**

The EC minutes of March 3, 2009 were approved.

**Report of GFO Officers**

**A. GFO Chair - Dan Jaffe**

Dan reported on the Senate Committee on Planning and Budget (SCPB) activities regarding the budget process in general and specifically the temporary suspension of the 2% merit salary increase for faculty. All units at the UW submitted a proposed plan on implementing the budget cuts. These plans will be posted on a UW website to facilitate transparency in the budgeting process. Provost Wise will meet with deans and chancellors for budgetary discussions; she will meet with Chancellor Chan on April 15. Dan and Chuck as GFO officers represent UWB faculty on the UWB Planning and Budget Committee and serve in an advisory role to the Chancellor on budgetary matters. Some UWB faculty would like to see a stronger faculty governance role in budget planning. Dan also updated the EC on the status of the Executive Order suspending the 2% merit salary increase for faculty through the biennium. The Senate had recommended a one year suspension, but at this time the President is calling for a two year suspension. Another issue that is being discussed is retention raises for faculty. These raises are currently by Faculty Code a lower priority than merit raises and would be disallowed under the 2% merit suspension for the biennium. The Senate is considering a Class C resolution, which is a non-legislative action, sent as an advisory vote from the faculty to the UW President. Dan will notify UWB faculty when the action is taken and how to direct comments/feedback to the Senate. The EC would like to meet with the Chancellor for budget discussions before his meeting with the Provost. Chuck will see if Chancellor Chan will be available to meet on April 1 with the EC. The GFO Spring Quarter meeting will be held on April 29, a raffle will be held to win a dinner at a local restaurant and possibly other gifts to be awarded.

**B. GFO Vice Chair - Chuck Jackels**

Chuck touched briefly on UWB budget planning, the 6.5% budget cut proposals from academic and administrative units at UWB are adequate at this time to meet the mandated budget cuts. Among the measures considered by UWB budget planning to meet budget cuts are: raising tuition, increasing class
size and cutting the number of course offerings. We need to be vigilant to ensure that the quality of education does not suffer under these measures.

**Reports from Program Representatives. None.**

**Reports of Standing Councils/Committees**

A. **IRSC Report - Kelvin Sung**

Kelvin reported on the Instructional and Research Support Committee (IRSC). Jim Miller has produced a chart - a Comparison of Program Policies and Procedures that Facilitate Research. This report begins the process of assessing research support across programs at UWB. This comparison chart will help focus on determining the highest priorities among the faculty and programs to support research at UWB. Discussions within IRSC may indicate that for our size, the percentage of faculty conducting research and the funding that UWB is receiving for research may be adequate. The IRSC will compile the information and report to the EC. The committee also discussed conducting a new survey on faculty job satisfaction; the last survey was done in 2003. It was pointed out that Executive Vice Provost Anna Mari Cauce conducted a tri-campus survey on work/life satisfaction a few years ago; we could access the information from that survey relating to UWB. It was also mentioned that just before the effects of the budget cuts are felt might be a good time to record a "data point" on this question.

**Special Reports. None scheduled**

**Unfinished Business**

A. **Recommendation on Standing Committees for promotion to Full Professor. 2nd reading for discussion/action - Alan Wood and Chuck Jackels**

Chuck opened discussion on the Campus Council on Promotion, Tenure and Faculty Affair's (CCPTFA) recommendation on Standing Committees for promotion to full professor. Chuck submitted a motion to the EC for consideration recommending a procedure for promotion of faculty to the rank of full professor in the smaller academic units. Alan Wood, Chair of the CCPTFA supported the Recommendation for Promotion Procedure for Full Professors in Small Programs presented by Chuck.

**EC motion**

Suzanne moved to pass the motion:

The EC approves the Recommendation for Promotion Procedure for Full Professors in Small Programs to be carried forward to the Chancellor.

The motion was seconded, and discussion followed.

- Appointments to the Standing Committee made by the VCAA would be reviewed by the CCPTFA. It was concluded that "review" does not imply approval, but only consultation.
The Standing Committee would be the body that reviews the recommendation of the Candidate’s Review Committee for programs with less than 3 voting full professors.

The Business Program has discussed the new procedure and feels that the current "Committee of the Fulls" meets their needs and is not in favor of a standing committee appointed by the VCAA.

The potential for overlap between the program review committee and the Standing Committee could present problems similar to what can happen now in programs with three or four full professors.

There are protections built into the process, the CCPTFA will review the recommendations of the VCAA for the Standing Committee and documentation goes forward to the Provost on each case.

In a related matter, it was noted with concern that if a candidate is pressured to withdraw from consideration, the case would never be reviewed by the CCPTFA.

**EC motion**

Dan moved to postpone the original motion until the April 1 EC meeting. The original motion will be amended to reflect the discussion and brought back to the EC for vote. The motion was seconded and carried unanimously.

Alan updated the EC on the work of the CCPTFA; the Council is drafting a written policy that outlines criteria for promotion and tenure and procedures that set clear deadlines for the process. The Council has also appointed a subcommittee to recommend an electronic process to review converting the documentation for promotion and tenure from paper to electronic form.

**Proposal for BA degree in Science, Technology, and Society. 2nd reading for discussion/action. Steve Collins will answer questions.**

Steve presented a revised proposal for the BA degree in Science, Technology and Society. Lower division prerequisites were added and optional course offerings were clarified.

**EC discussion**

- Is this degree strong enough in technology offerings?
- Do the optional course offerings relate to the degree? Course offerings dependent on topic may be too subjective.
- IAS faculty structured this degree as interdisciplinary; we need to trust the faculty decision-making process to designate what courses are appropriate to fulfill the degree requirements.

**EC motion**

Suzanne moved to endorse forwarding the BA degree in Science, Technology and Society to the UW Registrar for Tri-campus review.

The motion was seconded and further discussion followed.

- Faculty supervision and control over the curriculum is sufficient.
The EC role is to examine the rigor of proposals.

Chuck called the question on the original motion. Hearing no objection, he called for a vote on it. The vote was 2 yes, 3 no and 1 abstain. The motion failed to pass.

Chuck will convey the result of the EC vote to Steve and ask the members of the EC opposed to the motion to provide feedback to Steve for revisions to the proposal.

Chuck brought the Academic Integrity and Ethics Professional Development Team report from the UWB Faculty Needs Assessment Project to the EC for comment and feedback. Procedural and resource issues on this call for faculty review. Chuck will also ask the Campus Council on Promotion, Tenure and Faculty Affairs for feedback on the procedural/policy issues and the Instructional and Research Support Committee for feedback on the resource questions.

New Business

A. NOI Proposal for BA degree in Interactive Media Technology. 1st reading for discussion - Withdrawn and Postponed until a later EC meeting.

Meeting adjourned at 12:00 pm
Minutes submitted by Barbara Van Sant
This is the last meeting of Winter Quarter, the next meeting will be April 1, 2009.

Announcements;

- Next Meeting: April 1, 2009, 1-3:00 PM. Possible items: Action on Standing committee motion. Discussion of admissions policy. 1st reading on BA degree proposal from IAS. 2nd reading on GS degree proposals.