Executive Council Meeting

December 10, 2007, 3:30 pm, UW2 327

Present: Constantin Behler, Bill Erdly, Dan Jaffe, Nancy Place, Gowri Shankar, Suzanne Sikma and Mike Stiber

Absent: Steve Collins

Guests: Cinnamon Hillyard and Kathryn Cavil

Adoption of Agenda

The agenda was adopted.

Approval of EC minutes of November 27, 2007

EC minutes of November 27, 2007 were approved as amended.

Reports of Officers

A. Chair - Mike Stiber

i. Progress report on STEM task force formation

Mike reported that the STEM task force has a preliminary list of members, a preliminary charge letter and that Mike Wallace has been named chair of the task force.

ii. Miscellany: enrollment, space, temporary structures, leased space.

Mike reported on the space situation on campus, with space at a premium, we can expect proposals for reconfiguring our current space and room utilization. There is also a plan to draft an annual classroom schedule to offset some of these problems.

iii. Regularizing communications with Programs: Mike reminded everyone that EC reps need to consult with their programs as key issues arise. The right people must be in the loop before decisions are made.

iv. Schedule for Planning and Budget

A P&B draft schedule will be mailed out.

B. Vice-Chair

a. UWB name
The Chancellor has floated a trial balloon on changing the UWB name. EC reps should consult with their programs and report back on this issue.

b. Honorary degree for Greg Mortenson

Dan will email an informal recommendation to the EC for vote on conferring an honorary degree to Greg Mortenson.

Reports of Committees

A. Campus Council on Academic Standards and Curriculum

Cinnamon reported on the CCASC. There were many applications to process this quarter. Mike and Cinnamon will discuss the council’s role in reviewing academic standards.

B. Campus Council on Promotion, Tenure and Faculty Affairs

Constantin reported that the CCPTFA reviewed 2 promotion cases.

C. Instructional and Research Support Committee

Nancy reported that the IRSC subcommittee met to consider collaborative undergraduate research proposals.

Reports from Programs

A. Business

Gowri - the Business Program is conducting searches for 5 new faculty.

B. CSS

Bill - the CSS Program has questions regarding how statistics and math will be discussed on campus. Cinnamon will form a discussion group. The STEM task force will likely have some input on this.

C. Education

Nancy - Working groups in the Education Program continue to meet. There will be 2 events in Everett presented by the Education Program, these are NSF supported presentations on science curriculum.

D. IAS

Constantin - IAS has approved one new degree option (Interdisciplinary Arts), pending approval are the BS Environmental Science (approved - no GFO action required, unless significant changes are made) and a BA in Environmental Studies, SMTA: Science, Math, Technology and Society. IAS is also considering a single proposal that will transform all of the degree options into majors in IAS. The IAS Program is also
working on an Individualized Studies degree and a new degree option/major in Media and Communications.

EC discussion:

- Conversion of options to majors will need to be reviewed individually, equivalent to new full proposals for degrees.

E. Nursing

Suzanne - Preparation for graduate school review is underway. The Nursing Program is initiating Mt. Vernon courses and looking into a 3-course minor in Public Health. The Nursing Program discussed the SIS report, other Everett proposals with VCAA Jeffords and Chancellor Chan.

New Business

A. UWB Name change?

The EC will consult with their programs and report on this.

B. Recommendation on honorary degree for Greg Mortinson

An EC vote on this will be conducted via email.

Old Business

A. Clarification of previous admissions recommendations.

The previous Foreign Language admissions requirements that the EC recommended could have outcomes that are undesirable:

- Students could fulfill all requirements for a degree, but be unable to complete the degree in a timely manner.
- Pre-majors will not be able to get into programs without completing the foreign language requirements.

B. Streamlining and clarifying admission decisions by EC

a. Clarifying criteria for "gray" admits.

b. Identifying enforcement mechanisms for dealing with student deficiencies

c. Getting full input for changes to admissions procedures.

Motion:
EC called a motion to rescind the previous motions on enrollment adjustments on foreign language and admissions criteria. This motion was withdrawn.

**Motion:**

The EC plans to revisit and revise the two previously approved motions, dated 11/13/2007. The EC directs the Chair and Vice Chair to advise the Director of Admissions to only use policies in place before 11/13/2007 until after the first EC meeting in January 2008. Mike called the motion, Gowri seconded the motion, the motion passed.

The EC discussed the development of a revised policy.

**EC discussion:**

- Need to identify the student population these revisions apply to.
- Need to be an exception, for otherwise qualified students.
- Should not be publicized.
- How to enforce these revisions - admissions into a major.

Dan agreed to work with all interested parties to come up with clarifying language on the foreign language deficiency that could be revisited at our next meeting.

**The meeting adjourned at 5:00 pm**

**Minutes submitted by Mike Stiber.**