Executive Council Meeting - Phone conference

June 11, 2008, 3:00 pm, UW2 307

Present:  Bill Erdly, Nancy Place, Gowri Shankar, Suzanne Sikma and Mike Stiber

Phone in:  Constantin Behler

The Executive Council held a special meeting to discuss and vote on an NOI for a UWB Electrical Engineering program. The UWB CSS program has approved a memo to administer the EE program at UWB as the unit overseeing the start-up of the program. There is no initiating faculty at UWB for this program, UWS EE faculty would teach the courses and set up the structure of the program. CSS would manage adjunct faculty, faculty searches and course offerings. The UWS Engineering faculty teaching in the program should have a joint appointment at UWB to fulfill obligations of the program. A MOU with UWS EE is needed to ensure student's entry to the UWS EE program should this program fail (a back-up agreement). The EE NOI meets all the requirements of the HECB for a NOI. The full proposal will need to be reviewed by the EC with details fleshed out on start-up funding and other important issues. This degree is the first one offered at UWB as a hybrid to heavily use on-line delivery of the courses. Bill informed the EC that UW Senate legislation passed to report Distance Learning courses on student transcripts as regular courses, no differentiation is recorded.

EC recommendation

Note to VCAA Jeffords: Initiating faculty at UWB should be appointed to write the EE full degree proposal.

EC motion

The EC approves the NOI for the EE degree program and recommends moving this proposal forward to the Vice Chancellor of Academic Affairs for forwarding to the HECB. Mike called the motion, Nancy seconded and the motion carried unanimously.

The meeting adjourned at 3:20 pm.
Minutes submitted by Barbara Van Sant