Executive Council Meeting

April 22, 2008, 10:00 am, UW1 211B

Present: Constantin Behler, Steve Collins, Bill Erdly, Dan Jaffe, Nancy Place, Gowri Shankar, Suzanne Sikma and Mike Stiber

Guests: Bruce Burgett, Colin Danby and Jeanne Heuving

Adoption of Agenda

The agenda was adopted.

Reports of Officers

A. Chair - Mike

Mike gave a brief summary of the GFO Faculty Forum held on Monday; feedback on the STEM report was solicited. Faculty were also asked to submit comments to the Academic Affairs Blackboard site on academic planning. The changes to the GFO Bylaws were discussed; Mike shared some of the general comments received regarding some of the changes proposed. Further revisions to the Bylaws to reflect faculty input may be made.

B. Vice-Chair - Dan

Dan confirmed two meetings scheduled with the EC and VCAA Jeffords, May 1, from 10:00 am - 12:00 pm and June 5, from 10:00 am - 12:00 pm. STEM and Social Science issues could be brought to the discussion on the framework for decision-making on strategic planning and implementation. The EC will draft a recommendation on the academic strategic plan after the 30-day comment period.

Approval of EC minutes of March 13, 2008

EC minutes of March 13, 2008 will be reviewed at the next EC meeting.

Reports from programs

A. Business

Gowri - Business is moving forward with the MBA program at a Bellevue site, starting Autumn Quarter 2009. Because a new site requires a HECB review, the proposal will be sent to the HECB this year. The new site could also expand to include an undergraduate Business degree program with a small cohort. Steve Holland will step down as Director of the Business Program next year, so a search for a new director will begin at that time.

B. CSS
Bill - CSS is reviewing the EE degree program. This program has a significant online component and if it is proposed as a UWB degree, it will require EC approval.

C. Education

Nancy - Cherry will be leaving as the interim Director next year, the Education Program is currently interviewing candidates for the Director position.

D. IAS

Constantin - IAS faculty have voted affirmatively on the proposed options in Science, Technology and Society and Environmental Studies and the NOI to convert options to majors.

E. Nursing

Suzanne - the Graduate School review for the Nursing degrees program is in process.

Reports of Committees

A. Campus Council on Academic Standards and Curriculum - no report.

B. Campus Council on Promotion, Tenure and Faculty Affairs

Constantin - will meet tomorrow.

C. Instructional and Research Support Committee

Nancy reported on the current issues that the IRSC is working on, the committee is carrying forward work begun on a 2004 report and looking at the next steps toward improving the research culture at UWB. Nancy and Munehiro will update the information on the 2004 report and prioritize items that still need to be implemented and present a recommendation to the EC. Nancy updated the EC on the Faculty Seminar Series, approved by the EC. Funding sources are being worked out on this issue. Nancy addressed the feedback that the EC provided to the IRSC concerning evaluation of the TLC's role on campus. While the EC focused on student support, a report from the TLC spoke to faculty support services and research/teaching support.

EC discussion

- Student support needs could be met with graduate student tutoring.
- The PIP program has been successful in IAS - doctoral students teach courses.
- Junior and senior “master learners” could mentor lower division students.
- A communication plan needs to be developed to disseminate information on all the support services that the TLC provides.
- Specific areas of support in science and math need more development.
- Is there a formal review process for the TLC? Do we need to conduct a survey to gather data to evaluate the level of faculty and student support needed at UWB?
- Is the TLC and QSC the most effective way to support students in specific areas? Will STEM programs and program growth in other areas require more specialized support systems?

**Conclusion**

A GFO faculty forum Autumn Quarter 2008 should be planned to gather faculty feedback on what criteria to use to evaluate the best use of our resources in support of students and faculty at UWB.

**Old business**

A. **Social Sciences resolution**

The EC reviewed and deliberated on the 3/31/08 draft of the EC Resolution on Appointment of a Task Force on Social Sciences Degree Implementation in Support of UWB Academic Strategic Planning.

**EC discussion**

- Does the strategic planning document represent the faculty voice?
- The EC resolution begins the decision-making process to move strategic planning forward.
- All proposals for majors should take into consideration campus growth.
- What curricular areas do we want to develop - the structural organization will be part of the framing.
- Sustainability is one theme and should be considered as a theme that cuts across programs and the campus, but not singled out.

The EC approved amendments to the resolution on a line by line basis.

**EC Motion**

The EC approves the EC Resolution on Appointment of a Task Force on Social Sciences Degree Implementation in Support of UWB Academic Strategic Planning with amendments. Dan called the motion, Steve seconded and the motion carried unanimously.

B. **STEM Task Force report.**

The EC has reviewed the STEM Task Force report. VCAA Jeffords requested an EC recommendation at the end of the 30-day comment period. The EC recommendation will consider organizational structure and could support one of the options outlined in the report.

C. **Proposed option in Individualized Study (IAS)**

The EC reviewed the IAS proposal for an option in Individualized Study. Bruce offered information on the option, it is intended to allow students to work with faculty in IAS and across programs and campus(es) to chart a course of study crafted to their academic goals. The portfolio capstone requirement brought up questions about supporting that element of the proposed option.
EC Motion
The EC endorsed the IAS Proposal for an Option in Individualized Study. Nancy called the motion, Gowri seconded and the motion carried unanimously.

D. Proposed option in Interdisciplinary Arts (IAS)

The EC reviewed the IAS proposal for an option in Interdisciplinary Arts. Jeanne brought information to the EC on student demand for arts and arts-making nationally and locally from Cascadia Community College that support the interest in this program. This option will draw diverse arts media and practices together.

EC discussion

- What is the relationship of this option to the IAS Culture, Literature and the Arts (CLA) BA program and how are enrollment numbers for that program?
- Budget - 1.5 faculty lines are needed. Given the campus priorities at this time, will that be supported? Will this re-orient our priorities?
- Organization and management - there is no management structure on campus to support this option.
- Are there facilities to support this program?
- IAS faculty have voted in support of this program.
- The CLA program is more of a humanities based program, this has a making arts, practice focus.
- The program could positively influence the culture at UW Bothell, art and creative writing are both high demand areas.
- This program could be a launching point to develop cross programmatically an art program on campus.
- A major consideration with every degree is how well it fits into the campus strategic plan and the EC has responsibility to assess the program's success.
- If IAS is converting options to degrees, then the approval process for an option must be thorough.

EC motion
The EC endorsed the IAS Proposal for an Option in Interdisciplinary Arts. Steve called the motion, Constantin seconded and the motion carried.

New Business

A. MOU with Educational Outreach regarding conditional admissions for international student - Dan

Dan introduced a MOU between UW Bothell and the UW Educational Outreach English Language Programs (UWEEO ELP) to cooperate on a Conditional Admissions Program for the purpose of recruiting academically qualified international students for UWB. Under this program, UWB agrees to accept completion of ELP as equivalent to TOFEL in terms of satisfactory evidence of English proficiency for the purposes of admission to UWB. The EC will carry this agenda item over to the next meeting for decision.
EC meeting adjourned at 12:20 pm
The next meeting will be May 13, 2008
Minutes submitted by Barbara Van Sant