November 15, 2005, 11:00 AM, UW2 327

Present: Steve Collins, Kevin Laverty, Alan Leong, Carol Leppa, Kathleen Martin and Clark Olson

Absent: Bill Seaburg

Guests: Sandeep Krishnamurthy, Steve Holland, Ufuk Ince and Carol Zander

Announcements:

Kevin updated the EC on the Faculty Council on Tri-campus Policy, which is responsible for matters of academic and non-academic policy for all three University of Washington campuses. The Council instituted a curriculum procedure last year that calls for a 3-campus review for comment of any undergraduate major, minor or option to promote communication about and coordination of curricular development. The Faculty Senate is currently looking at the overall structure of Faculty Councils for possible re-organization.

Approval of EC minutes of 11-1-05

The EC approved the minutes of 11-1-05 unanimously.

Presentation and discussion of proposal for revised Masters of Business Administration (MBA).

Sandeep presented the proposal for a new MBA curriculum at UWB. This program is built on the same number of credits and time to completion as the current program, yet structures the program in some new ways: a) introducing a 2, 4 and 6 credit course structure, b) electives have been introduced into the MBA curriculum, c) a Leadership and Decision Making Retreat has been expanded, d) hiring a writing specialist has been proposed, d) the practicum will be team taught, and e) an MBA Coordinator will be appointed.

EC discussion points:

- Scheduling and workload: Sandeep explained that the guideline for scheduling work will remain 500 minutes for 1 credit.
- Resource implications for the Business Program: Steve Holland explained that the 4-credit course structure for the MBA will allow faculty to devote resources to the MBA with no reduction of resource allocation to the undergraduate program. Business is committed to providing a level of educational excellence commensurate with the cost of tuition for the graduate program.
- Effect on structure of the undergraduate curriculum: None—the undergraduate program will remain a 5-credit course structure.
- Cross-program collaboration: EC reps suggested that Business and IAS explore possibilities for MBA-MAPS collaboration. Sandeep said he will request faculty time to discuss collaboration between MAPS and MBA.
- Rationale for and resource implications of hiring a writing specialist to support the MBA: The EC requested further information. Sandeep and Steve Collins will meet with Becky Rosenberg in the Writing Center and report back to the EC at the next meeting.

EC decisions:
Before the EC can endorse the MBA proposal, the Council requests that the Business program provide a budget for the program, detailing where funding will come from, and the cost per FTE.

**Confirmation of slate of nominees to the Faculty Oversight Committee for University Studies (FOCUS)**

**Motion**

A motion to amend the CUSP Charter to clarify that the ex officio members of FOCUS are designated without vote was unanimously approved.

A motion to concur with the slate of nominees for FOCUS with the proviso that the ex officio members of FOCUS are without vote was unanimously approved.

**GFO Committee assignments and discussion of GFO structure.**

The EC discussed the possibility of charging the GFO Curriculum Committee with designating the process for deciding what curriculum prefixes will be on UWB lower division courses.

Kevin suggested that the Instructional and Research Support Committee be charged with serving as the advisory board for the Teaching and Learning Center. Discussion on this point will continue at the next meeting.

The next EC meeting will be November 22, 2005.

Minutes submitted by Barbara Van Sant.