February 2, 2006, 3:00 pm, UW2 327

Present: Steve Collins, Kevin Laverty, Carol Leppa, Alan Leong, Kathleen Martin, Clark Olson and Bill Seaburg

Guest: Tom Bellamy, Dannette Sullivan, Lindsey Kattenhorn and James Burton

Announcements

Report on Chancellor's Cabinet meeting (to be held prior to the EC meeting)

Steve reported on campus budget issues to EC. There will be budget deficits this biennial year, which currently will entail holding back on spending but not cutting services. This could change in the second half of the biennium, based on enrollment, FTE and other factors.

A new faculty orientation will be planned for incoming faculty, with 10 senior track faculty arriving next year. Also, with UWB celebrating its 15-year anniversary on April 29, 2006, the campus will look forward to a celebration for that milestone.

Update on lower division planning

Lower division planning is progressing rapidly with development of the Discovery Core courses. Templates have been designed for the Discovery I and II, the FIG courses and the portfolio courses. With these templates in place, we can quickly re-configure courses for any new Discovery Core courses as needed. The UWB Curriculum Committee is getting the first CUSP courses for review.

Approval of EC minutes of January 19, 2006.

The EC approved the minutes of January 19, 2006 unanimously.

Freshmen application review process

Dannette Sullivan introduced Lindsey Kattenhorn, Admission Advisor, to the EC and presented the data on freshmen that have submitted applications by the priority deadline of January 15. EC advice is sought on applying the admission criteria to the applicant pool. Dannette presented the "Proposal for Acceptance of Freshman, Guiding Principles" to the EC for consideration and review. The proposal outlines a two-step process that first identifies admissible and inadmissible students on the basis of a composite of the SAT score and GPA, then applies the holistic review to all applicants. Depending on the holistic review score, applicants deemed inadmissible in the first step may be reconsidered for admission. Dannette stressed the importance of responding quickly to the student applications with admission offers and reported that we are on track with our recruiting efforts for next year, corresponding with high school juniors and scheduling visits to high schools.

Motion
The EC approves, on behalf of the faculty, the guiding principles that are outlined in the proposal "Acceptance of Freshmen, Guiding Principles" with the provision that the guiding principles be subject to an ongoing review by the EC. This motion passed unanimously.

**Proposed charters for two centers:**

The EC discussion of the proposed centers initiated a broader discussion on UWB and UW research centers and institutes policy. Questions arose whether the proposals in front of the EC competed for resources with the Center for Civic Engagement that was proposed last year and whether the proposal for the latter will be brought back to the EC. Tom explained that the two center proposals today represent negligible budget expenditures to the campus. They are mainly externally funded. The issue of externally funded centers opened further discussion on the UW policy for centers and institutes. This policy states that research centers and institutes should be created only when there is a strong case to be made for why the academic mission of the University cannot be achieved within existing structures. Do these centers serve our mission and how can we be sure that we do not give preference to externally funded centers at the expense of supporting cross-programmatic efforts? Another area of concern involves ongoing funding for centers. We want to be certain that if a center is started, it is protected with future funding. Do we need to build endowments into the structuring of centers at UWB involve funding, knowing what the parameters are, space challenges and curricular issues.

**Student Entrepreneurship Center**

This center will support student efforts in creating new businesses and entrepreneurship. It is interdisciplinary and designed to serve the entire UWB campus.

**Business Development Center**

This center will provide business assistance to small business clients through applied student learning.

The EC is asked to provide comments and/or advice to the vice chancellor for academic affairs on the center charters, in accordance with the draft policy on establishing centers at UWB.

**Motion**

The EC advises that the two centers:

- Clearly delimit the funding and other resources committed to each Center.
- Clarify that academic program faculty retain control over curriculum.
- Clarify opportunities for cross-campus involvement.
- Recognize that the placement of the Student Entrepreneurship Center in the Vice Chancellor of Academic Affairs Office is temporary and conditioned on making the case that the mission of the Center cannot be accomplished using existing organizational structures.

The EC also expresses concern that the guidelines for establishing and managing centers and institutes at UWB be formalized and further developed and that the two Centers be modified in accordance with the final policy. This motion was approved unanimously.
The EC reviewed the Academic & Student Affairs Operating Procedures for the Classification of Students as First-Time Freshman.

**Motion**

The EC, on behalf of the faculty, approves the Academic & Student Affairs Operating Procedures for the Classification of Students as First-Time Freshman. The motion passed unanimously.

**Interim Chancellor Olswang's proposal on salary adjustments**

This agenda item is carried over to the next EC meeting.

The next EC meeting will be February 16, 2006.

**Minutes submitted by Barbara Van Sant.**