January 5, 2006, 3:00 pm, UW2 327

**Present:** Steve Collins, Kevin Laverty, Carol Leppa, Alan Leong, Kathleen Martin, Clark Olson and Bill Seaburg

**Guest:** Tom Bellamy, Pete Nye and Dannette Sullivan

**Announcements:**

Steve relayed the current enrollment data for Winter Quarter at UWB. We have received 90 freshman applications to date, 180 prospective students signed up to attend our freshman preview day and we are at 86% of our FTE target for Winter.

**Review and discussion of procedures for admitting freshman - Dannette Sullivan**

Dannette thanked the EC for the opportunity to work together to design an assessment tool for admitting freshman to UWB. She incorporated the criteria that the EC had outlined in their motion of December 13, 2005:

- Record of potential for academic excellence.
- Diversity to ensure that we are serving all of our region and creating a rich learning environment for our students.
- Fit with current and planned majors.

She summarized the information gathering process she used from UWS and how she incorporated those tools with the criteria that the EC proposed to design two ranking processes that will identify students to offer admission and/or scholarships at UWB. The "Freshman Holistic Review" rates students on academic excellence, contribution to campus and fit with offerings and majors. The "Guidelines for Holistic Review Scoring" will be used to ensure consistency in scoring the students. With input from Tom, Pete and Dannette, the EC determined that the best way to operationalize the EC recommendations on admission criteria was to address some critical issues on weighing the criteria and the best diagnostic use of the scoring.

**Motion:**

The EC endorses the "Freshman Holistic Review" and the "Guidelines for Holistic Review Scoring" with the following revisions:

- Remove "in UWB Region" as a scoring criteria, but consider as an informational item under "Contributions to Campus".
- Consider quality of high school attended under "Strength of Curriculum".
- Score GPA and Standardized Test Scores as continuous variable, with test scores scaled to a 4-point scale.
- Remove "Fit with UWB Offerings/Majors" as a scoring criteria, but consider as an informational item.
In addition, once all applications are received and scored, Dannette will present the EC with data and a recommendation for acceptance. The motion was approved unanimously.

The more information and data that can be gathered in the beginning, the better measure of student progress can be assessed over time.

**Review of EC resolution concerning the UWB minimum credit requirement for graduation as it applies to the Nursing Program**

Carol Leppa, EC rep from Nursing will follow up with Mary Baroni, Director of Nursing regarding the UWB minimum credit requirements.

**Proposal from Tom regarding the establishment of new faculty awards from the Worthington and Rose funds**

This item will be voted on at the next EC meeting, once all the EC reps have discussed with their programs. Tom will present the proposal to the Academic Council.

**Proposal from CSS to start a BA degree in Applied Computing in 2007 (EC action is required to move the "Planning Notification of Intent" forward to UWS and the HECB.)**

The EC delayed consideration pending further discussion at the next EC meeting.

The next EC meeting will be January 19, 2006.

Minutes submitted by Barbara Van Sant