May 12, 2003, 11:00 am, Room 211B

Present: Mary Abrums, Patricia Kelley, Sandeep Krishnamurthy, Carole Kubota, Barbara Van Sant and Linda Watts

Planning the ASAI process

The EC deliberated to finalize the Academic Strategic Action Initiatives Overview Draft. One of the first decisions made was to adopt the slogan, 5-for-5 as the process name rather than using the acronym, ASAI. The EC used today’s meeting as a working session to move from the draft to the final document. Sandeep reported that he presented the 5-for-5 draft to the Academic Council and the Council suggested that Tana Hasart and an ASUWB representative be included in the Steering Committee. The EC concurred. Professor Cherry Banks has also agreed to serve on the Steering Committee. A discussion around including the term market, as in market sensitive or market aware in the SMART definition [Specific, Measurable, Action-oriented, Realistic and Time-bound] occurred and the consensus was to include Responsive rather than Market Aware, as a SMART term. Responsive implies the action oriented and outward looking direction that will guide the initiatives.

Action Item: Sandeep and Carole will draft a Charge Letter to be submitted to Interim Vice Chancellor, Jane Decker.

A Steering Committee will be formed mid Spring Quarter 2003. The Committee will choose a Chair, define the Charge of the Committee and gather and identify possible initiatives. The Committee will meet Summer Quarter or early Autumn Quarter 2003 and establish a mechanism and calendar for consultation. By the beginning of Winter Quarter, the Committee should be able to focus on and frame preliminary initiatives. A 5-for-5 website will be created to update the campus on the initiatives progress.

Minutes submitted by Barbara Van Sant