January 8, 2003, 1:15 pm, Room 211B

Present: Mary Abrums, Andrea Anderson, Josh Anderson, Frank Cioch, Patricia Kelley, Sandeep Krishnamurthy, Carole Kubota, Barbara Van Sant and Linda Watts

Welcome ASUWB representative and discuss how we can incorporate the student perspective better in our deliberations.

Carole Kubota introduced Josh Anderson to the EC. Josh is the ASUWB representative. As decided, Josh or another ASUWB representative will be attending EC meetings for Winter Quarter 2003, ex officio without vote. Sandeep proposed that Josh be added to the EC email list for notification of the EC meeting schedule. However, the EC was not in favor of this. Therefore, general EC Email will be sent to UWBEC as it is now with cc to Josh. Josh stated the goals of the ASUWB as: increased institutional representation, a stronger network with faculty and other members of the UWB community and a stronger student voice.

EC will revisit Carole Kubota's proposal to expand GFO membership to include lecturers with quarterly contracts.

The UWB Handbook is more restrictive in its voting membership than UWS or UWT. Carole Kubota has submitted a proposal to the EC to expand the voting rights of the faculty at UWB and change the language of the UWB Handbook so it is in compliance with the UW Code. When comparing UWB, UWS and UWT the levels of inclusion for voting are different. UWT follows the UWS Code in its voting membership requirements. At UWT and UWS, professors, associate professors, assistant professors, research professors, research associate professors and research assistant professors with a 50% or greater appointment have voting rights. At UWB, faculty at all ranks must be full-time in order to have voting rights. Another proposal recommends adding retired research assistant professor, research associate professor or research professor during the quarter(s) he or she is serving on a part-time basis.

The EC also discussed the idea of adding 'core' lecturers as voting faculty, defining core lecturers as lecturers that are appointed quarterly, yet remain at UWB for many consecutive quarters, and sometimes many years. The "exception" status of these lecturers and the inclusion of professors with a 50% or greater appointment for voting within the GFO, provoked a discussion about the impact on Departments these voting rights could produce.

Frank Cioch raised a concern. He wanted to know if granting faculty members voting rights at the GFO automatically leads to voting rights within programs. Linda Watts said that this may not be the case. Carole said she would check with Lea Vaughn, the Secretary to the Faculty.

Action items:

1. Carole will work on an 'exception' clause for the UWB Handbook to reflect the change that the EC is proposing for quarterly appointed lecturers to have voting membership in the Faculty.
2. Carole will check with Lea Vaughn regarding the changes UWB is proposing.

GFO Meeting Calendar for Winter Quarter 2003
The GFO will hold two meetings Winter Quarter 2003; the first meeting on February 5, 2003 will honor the recipient of the Distinguished Teaching Award, Carol Zander and the second meeting on March 5, 2003 will honor the Worthington Research Award Winners. Carol Zander’s presentation on the Distinguished Teaching Award will follow the EC meeting on February 5, from 3:00 - 5:00 pm. A panel will present for the Worthington Research Award on March 5, 2003.

How should the GFO website change?

Addition of links to UW Faculty Senate, UWT Faculty Assembly
Addition of program planning document in pdf format.

Sandeep is working to update the GFO website and asked for input on what the EC thinks should be added or changed on the site. Recommendations for additions to the website follow:

Distinguished Teaching Award winners
Worthington Research Award winners
UWB founding faculty
GFO chairs
Distinguished Lecturers
Link to the Faculty Handbook
Retreat summary and follow-up
Program Planning Document
Upcoming meeting calendar
Faculty awards and honors
Vision and Mission Statement
Summary of Steve Olswang's workshop
Discussion board for papers, documents, etc
Grants
Program Director's Reports
Research Projects

Discussion of UW org chart

The EC perused the UW org chart and offered a correction and two additions. On page 6 of 10 the correction is a change under Academic Support, from Qualitative Skills Center to Quantitative Skills Center. Additions recommended on page 6 of 10 are the Teaching, Learning Center and Office of Community and Government Relations.

Carole and Sandeep will coordinate this with the Chancellor’s office.

Meeting with UWS Faculty Senators

Carole and other UWT and UWB Senators will meet with UWS Senate Vice Chair candidates on January 13, 2003 to hear their views/hopes/dreams/concerns for UWB and UWT.

Planning a GFO Faculty Survey
Faculty Satisfaction/Dissatisfaction
Focus on Faculty Development

Sandeep is developing a GFO Faculty Survey as a comprehensive way to reach faculty for feedback. This is a brand new effort. Current students, prospective students and alumni are regularly surveyed by Jane Decker's office. But, the same is not true for faculty members. Sandeep will outline questions for an initial draft of the survey and present that to the EC. Sandeep was concerned that the feedback from the Faculty Retreat has not yet been given to faculty members. He felt that if results from surveys were not shared in a timely fashion the response rates to future surveys will be low. Sandeep will check with Linda Westbrook for information.

Minutes submitted by Barbara Van Sant