EXECUTIVE BOARD MEETING AGENDA  
ASSOCIATED STUDENTS  
of the  
UNIVERSITY of WASHINGTON BOTHELL  
April 4th, 2012 from 1:15-3:15 p.m.  
UW1-361

I. 1:19 p.m.  Call Meeting to Order- President Freddie Hensen

II. 1:19 p.m.  Roll Call- Director Mathew Lam  

Note Attendance:  
• Ty Edwards; Director of Student Advocacy  
• Shahin Mortazavi; Director of Business and Government Relations  
• Mathew Lam; Director of Public Relations  
• Eric Chan; Vice President  
• Freddie Hensen; President  
• George Theo; Advisor (Tardy at 1:24pm)

III. 1:20 p.m.  Confirm Agenda  
• No changes to the agenda, no objections, the agenda is approved

IV. 1:20 p.m.  Executive Reports  
Freddie Hensen, President  
• Met with SAF on proposed budgets  
  o Meetings have been tough with working through budgets  
• Met with Natalia Ksiezyk  
• SFAC last Friday  
• Working heavily with the Elections Committee  
• ‘Earth Hour’ Saturday night on UWB campus  
• Met with Jennifer Atkinson about the sports field  
  o Information on dissemination and student inclusivity  
• Attended the Chancellor’s Appreciation Breakfast  
  o Student scholarships recipients and benefactors  
• Attended the ASUWB Bylaws Revision meeting  
• Attended the Alumni Council meeting  
• Met wit Sean Marsh about the UW Bothell Earth Night at the Comcast Arena sponsorship  
  o 17 dollars for a ticket now  
  o If ASUWB pays an additional $150.00, ticket prices drop to $9.00 a person  
  o Working with Meredith Floyd  
  o April 20th  
    • UW Bothell Earth Night at the Comcast Arena  
      o Freddy will send a flier  
      o Washington Stealth Lacrosse Game  
• This Friday, the ASUWB Elections Application opens  
• Goals:  
  o Finish, or mostly finish, the Student Union Building design
Engineer a highly contested election, filling every seat with a qualified candidate
Revise the ASUWB and create the Student Senate Bylaws
Plan for a smooth and thorough transition and training for the incoming ASUWB team
Throw a great spring quarter Cram Night event
Speak well at Commencement
Attend the WSA annual retreat with current and incoming Director of Government Relations

Eric Chan, Vice President
• Met with Hung and Gray on international student issues
• Attended the PACs meeting
• Attended the elections committee
• Worked with Mat on discounts online
• Worked on Sam Reed event
• Advertising parking rates
• Goals
  o Seven more student discounts
  o Successful mayor and student planner on campus sometime in late May
  o Complete the ASUWB Bylaws and Senate bylaws

Ty Edwards, Director of Student Advocacy
• Husky Huddles on April 10th and 11th
  o April 10th is the Spring Festival from 3:00-5:00pm in NCEC
    ▪ Topics
    ▪ Student union building
    ▪ Job survey
    ▪ Promote
  o April 11th from 9-12:00pm
    ▪ Chancellor Coffee Hour from 10:00am-11:00am at our setup
  o Around the world with huskies will be on the 11th
• Booking room on April 18th from 12-1pm open to students and student orgs
• April 19th → Earth Day Event
  o 9-4
  o Earth Day
  o Planting the W
  o Worked with facilities on getting the flowers in the past
• FUAC and food forms have been submitted for all events
• Husky Packs are at 5:00pm on Mondays
• Presenting on the Bacchus on the April 21st
• Attending the Dream Act Breakfast
• Dinner with the Chancellor on April 5th at 5:00pm in UW1-103
• If we are interested in still volunteering at the Northshore Y
  o April 18th, May 1st, May 16th
  o 5-6pm
• Goals:
  o Work with Freshmen Council on finishing strong
    ▪ Charity event on May 23rd
    ▪ Voices of Migration event
      • May 5th from 4:00pm-6:00pm
        o ASUWB expected at Noon
      • North Creek Events center
  o Meeting with Student Organizations
    ▪ Printing out large posters to advertise
o Open communication with UWT on working with undocumented students
o Husky Packs
  ▪ Distributing them
  ▪ Building the pantry
o Helping develop the student senate

Mathew Lam, Director of Public Relations
- Returned from USSA’s Legislative Conference in Washington D.C.
- Processed 6 new requests for Holly
  o Will need to update the contacts with information about how I won't be able to approve their events due to another group taking up roles at the end of June
- Updated ASUWB website
  o Agenda and homepage
  o Meeting minutes and meeting locations
  o Contact us page with hours
    ▪ Note on the Vote page that the application will be available on Friday
    ▪ Promote the Fulbright Scholarship Fund
    ▪ Need Sam Reed event on Facebook
- Working on:
  o Posters for office hours
  o Poster for Sam Reed event
- Attended:
  o CRAM Nights Debrief
  o Bylaws Revision Meeting
  o Lunch with the team on Saturday
- Goals:
  o Work efficiently with white board spaces and display boards
  o Push our events more with posters this quarter

Shahin Mortazavi, Director of Business and Government Relations
- Met with Kelly Snyder on what’s happening in Olympia
- Worked on
- Submitted a food form on the Sec Sam Reed and the Metropolitan Market
- Working on the WSA meeting that’s this Saturday
  o 10:00am-5:00pm or 6:00pm
  o Wants ASUWB present to provide a friendly face and meet the board
  o Eric and Mathew will make the first half, Freddie will arrive around 12:00pm
  o Most important information will the voter registration and retreat information
- Goals:
  o Organize “Meet the Candidate” for the 1st Congressional District
    ▪ 7 candidates
    ▪ Caucus next week somewhere in Bothell
  o Voter Registration
  o Transitional Manual for the new position of Legislative Director

V. 1:53 p.m. Consent Agenda

Approval of Meeting Minutes of March 7th and March 14th, 2012
- Motion to approve meeting minutes of March 7th and March 14th: moved by Shahin, seconded by Ty, motion passes unanimously

VI. 1:55 p.m. New Business
Husky Huddles – April

- Working these during Spring Fest in NCEC
  - April 10th and 11th
  - 3-5 on the 10th and 9-noon on the 11th

Coffee Hour with the Chancellor – Ty Edwards

- Will be a part of Spring Fest (NCEC)
- April 11th from 10:00am-11:00am

Appointment of Kseniya Tsur to the Elections Committee

- Motion to add Kseniya to the Elections Committee: moved by Shahin, seconded by Eric, motion passes unanimously

Approve Additional Funding for Dave Cronkright

- Approving additional money due to not properly notifying the candidate and Anna about the funding
- Had to pay out of pocket based on adjusted rates
- Revising the initial stipulation of $600.00 to $800.00, a difference of $200.00
  - Additional funding requested is up to $200.00, totaling $800.00
- We don’t know how much the actual amount of funding is needed
  - Motion to approve the amended adjustment from $600.00 to $800.00: moved by Eric, seconded by Shahin, motion passes unanimously

Promotional Material Fund Approval – Freddie Hensen

- Motion to table until next meeting due to need of more information: moved by Eric, seconded by Ty, motion passes unanimously
- Some information
  - Instead of tee-shirts, we will be trying to get water bottles
  - If we get 200 water bottles, the total cost will be about $200.00 more than what ASUWB currently has in our $600.00 dollar budget

VII. 2:04 p.m. Old Business

STF 1st Cycle Proposals Approval – Brian Nguyen

- Move to strike this from the agenda, moved by Eric, seconded by Ty, motion passes unanimously
- It is important that ASUWB reads the proposal approvals, then Marylin Cox reviews them, then the Chancellor reviews them (information only purposes)

Secretary Sam Reed Event – Eric Chan

- Need help with:
  - Posters/signage
    - Mathew working on this now
    - 8.5x11 Sheets
    - 1 large poster on the whiteboard in the garage
    - Make quarter sheets so that we can pass out to students walking by
  - Food
    - Not too sure where the food form is at with administration
    - Light refreshments will be bought
- Freshmen Council and RHA will be included in marketing this event
- Facebook event to be made tonight by Shahin
- Will send out an NBall on Monday, day before the event
- Everything has been mostly planned out

VIII. 2:11 p.m. Committee Reports

Alumni Council – Freddie Hensen

- Need help to register students to the annual 5k run/walk
• Advertise to friends and other students

**Arts Advisory Committee – Mathew Lam**
• Did not meet

**CACES (Chancellors Advisory Committee on Environmental Sustainability) – Frederic Hensen**
• Did meet
• Built a sustainability webpage (active now)
• Website at →

**Chancellor’s Cabinet – Freddie Hensen & Shahin Mortazavi**
• Meets tomorrow

**Diversity Council – Ty Edwards**
• Meet this Thursday at 9:00am

**Elections Committee – Freddie Hensen & Eric Chan**
• Scheduled out the elections process
  o Picked out dates for different check-in
    ▪ When campaigning begins
    ▪ When applications go out
    ▪ Ways to market for elections
• Questions:
  o What are the different guidelines for Senate and Board candidates?
    ▪ Budget for Senate would be about half, ideally
  o Are there any expectations about the elections committee to control these?
    ▪ Elections for Senate would be after elections for the Board
    ▪ Second chance to stay involved
    ▪ Senate campaigning starts after campaigning for Board campaigning

**Freshmen Council – David Lile**
• Weekly meeting Mondays from 3:15-4:15 in UW1-103
• 6:00-8:00pm is Dinner with the Council
• May 7th meeting with the Chancellor
• Focus groups for April:
  o Collaborating with the scholarships office on holding info session
  o Reaching out to international students
  o Student Involvement

**Graduate Advisory Committee – Katy Brown & Vy Nguyen**
• Graduate committee is going to get together to schedule a meeting

**Graduate Student Council – Katy Brown & Vy Nguyen**
• Still scheduling a meeting

**Innovation Forum – Mathew Lam**
• Met, I did not make the lunch that was held as “Thank-You” by Alan Wood
• Chair for committee has been chosen
  o Kanta (Grays Last Name)

**Parking and Commuter Services Committee – Eric Chan**
• Changes have been made and are in effect for July 1st, 2012
• Marketing the information to students
• John Shaheen has been tabling in the commons to advertise and answer questions
• A Catalyst discussion page was created and students can reply on the changes
  o [https://catalyst.uw.edu/gopost/conversation/ericc109/639878](https://catalyst.uw.edu/gopost/conversation/ericc109/639878)
• First time that the fines have increased since the University opened
• Discussion for next committee meeting:
  o Summer quarter rates for parking
Possibly lower summer rate

Residential Hall Association (RHA) – Representative
- Having an Easter Egg Hunt
- Going door-to-door to advertise

SAF – Freddie Hensen
- Will meet tonight

SFAC & SACBAC – Freddie Hensen & Eric Chan
- With the new master lease of the North Creek Rehabilitation Center
  - The next few meetings have been postponed
  - Administration building
    - Offices will most likely move over this new center

STF – Eric Chan & Shahin Mortazavi
- Meeting this Friday
- Having hearings this Friday on second cycle proposals

Student Conduct Code Committee – Shahin Mortazavi
- Meeting April 13th from 10:30-noon
- Sent out the rest of the meeting times for the rest of the quarter
  - Monday, April 23rd from 9:30-11:00am
- Shahin out of office from April 21st to 24th

Student Regent Selection Committee – Freddie Hensen + 1 more
- Have the application available
- Start marketing this to other students who might want to get involved and have a positive position on education for students
- Monday April 16th from 7-9pm in 511e Conden Hall

Technology Advisory Committee – Eric Chan
- Meeting next Monday

Washington Student Association (WSA) – Shahin Mortazavi
- Meeting this Saturday

IX. 2:58 p.m. Next Meeting of the Board
Wednesday, April 11th, 2012 in room UW2-327 from 1:15pm to 3:15pm

X. 2:59 p.m. New Discussion

XI. 2:59 p.m. Executive Session
Motion to move into Executive Session at 2:59pm: moved by Shahin, seconded by Ty, motion passes unanimously

XII. 3:19 p.m. Adjournment
Motion to return from Executive Session and adjourn meeting at 3:19pm: motioned by Mathew, seconded by Shahin, motion passes unanimously