

# ASUWB Open Public Meeting

*DATE: September 30th, 2014*

*TIME: 8:00 AM - 10:00 AM*

*LOCATION: Rose Room, UW1-280*



## **I. Call Meeting to Order – 8:00am**

*Called to order at 8:05am*

## **II. Attendance/Roll Call – 8:01am**

<b>James Anderson</b>	<i>President</i>
<b>Brittany Monares</b>	<i>Vice President</i>
<b>Brandon Johnson</b>	<i>Director of Student Advocacy</i>
<b>Sara Grossie</b>	<i>Director of Public Relations</i>
<b>David Edwards</b>	<i>Director of Business Operations</i>
<b>Jessica Hernandez</b>	<i>Director of Governmental Relations (ABSENT, stepped down from position)</i>
<b>Vacant</b>	<i>Graduate Senator</i>
<b>Daniel Schmidt</b>	<i>Senior Senator</i>
<b>Yara Khalaf</b>	<i>Senior Senator (ABSENT, unexcused)</i>
<b>Naaz Sandhu</b>	<i>Junior Senator</i>
<b>Alicia Lookabill</b>	<i>Junior Senator</i>
<b>Yaman Harut</b>	<i>Sophomore Senator</i>
<b>Justin Han</b>	<i>Sophomore Senator</i>
<b>Vacant</b>	<i>First Year Senator</i>
<b>Vacant</b>	<i>First Year Senator</i>

## **III. Confirm Agenda – 8:03am**

*Daniel moves to approve 9/30/2014 agenda.*

*David seconds.*

*Motion passes 8-0-0*

## **IV. Approval of September 16<sup>th</sup> and September 23<sup>rd</sup>, 2014 Meeting Minutes - 8:05**

*Sara moves to table 9/16 and 9/30 minutes until weekly reports are added to them.*

*Yaman seconds.*

*Motion passes 7-1-1*

## V. Executive Board and Senate Reports – 8:07 am

### James Anderson

#### *President*

- Facilitated ASUWB Special Event on Tuesday, September 23rd
- Spoke on behalf of ASUWB at the opening of Discovery Hall
- Tabled with ASUWB at the Resource Fair that encouraged students to use ASUWB as a resource
- Met with Kelly, George and Andrea for a weekly check in meeting
- Attended the Wyatt Cenac show to network with students
- Interviewed students for positions on the SAF committee
- Attended the Idea Projects open house
- Held office hours
- Met with Andrea for weekly check in
- Met with HERO's to discuss the implementation of a farmers market on campus
- Met with a student at large to discuss involvement on campus
- Met with Chancellor Yeigh for monthly check in
- Prepared agenda and talking points for the weekly ASUWB meeting
- Met and coordinated with the search committee for the VC of IT

### Brittany Monares

#### *Vice President*

- Final stages of the Student Assistant Interview process
- Began holding office hours to be available for students
- Met with students regarding their experience with the financial aid department
- Talked with students regarding parking issues and space issues on campus
- Finalized materials for student conduct code meeting on Oct. 8th
- Attended bi-weekly meeting with Vice Chancellor Ana Karaman and discussed housing, food, campus safety, and parking issues on campus

### Brandon Johnson

#### *Director of Student Advocacy*

- Created quarter sheets for comment boxes
- Discussed briefly the idea of ASUWB Street Team with James, Sara, Brittany, and Andrea
- Setup my weekly meetings with Andrea
- Held office hours
- Attended Club Council
- Setup and worked the involvement fair

### Sara Grossie

#### *Director of Public Relations*

- Created fall office hours posters
- Created putt putt event fliers
- Updated Website/Facebook/Orgsync with:
  - New logo
  - Revised mission statement
  - Office hours for fall quarter

- Current and outdated meeting agendas and minutes
- FAQ sheet for the A.R.C.
- Sent parking reminder/info email to student listserv and fielded parking inquiries emailed to ASUWB
- Managed Holly at Trivia Night
- Managed Holly at Discovery Hall Grand Opening
- Met with Holly and Andrea regarding Holly position and possible new suit/outfit(s)
- Arranged ASUWB team photo with Marc Studer (today, 9/30, 9:45am)
- Reviewed Holly applicant's resume/application and scheduled an interview
- Scheduled Holly for upcoming events in response to appearance requests received

**David Edwards**

*Director of Business Operations*

- Met with HERO's to discuss the implementation of a farmers market on campus
- Set Up/ Tabled at ASUWB Special Event
- Tabled at involvement fair
- Finalizing ASUWB student assistant position
- Attended CACES
- Worked on formatting ASUWB budget
- Held Fall Office Hours
- Check in meeting with ASUWB advisor

**Jessica Hernandez**

*Director of Government Relations*

- n/a, stepped down from position

**Vacant**

*Graduate Senator*

**Daniel Schmidt**

*Senior Senator*

- Tabled at the resource fair.
- Held my 1 hour of offices hours.

**Yara Khalaf**

*Senior Senator*

- Tabled at Involvement Fair
- Held Office Hour On Wednesday
- Compiled Action Plan for This Quarter
- Advocated for Elections Committee Recruitment
- Listened to student complaints and encouraged them to email ASUWB and the Dean of STEM to help find solutions.

**Naaz Sandhu**

*Junior Senator*

- Tabled at the resource fair
- Openly talked to students at the commons

- Volunteered at Housing Move-In-Day

**Alicia Lookabill**

*Junior Senator*

- Tabled for Resource Fair
- Began holding office hours
- Reviewed applicants for EPM Search Committee meeting that will be held today
- Had my ASUWB photo taken and sent to Sara

**Yaman Harut**

*Sophomore Senator*

- Hosted the Putt Putt with ASUWB & SEA event
- Tabled at the Resource Fair and the Involvement Fair
- Reviewed the questions for the Housing Panel, forwarded to all members of ASUWB.
- Attended the first Club Council meeting of the year. Details are included in my committee reports.
- Will be attending the ASUWB housing panel tonight as a speaker.

**Justin Han**

*Sophomore Senator*

- Began holding office hours
- Spoke with Individuals from various other student groups in joint student event.
- Reviewed DRAFT Staff and Faculty Survey from Dr. Teryl Ross

**Vacant**

*First Year Senator*

**Vacant**

*First Year Senator*

**VI. Committee Reports - 8:25am**

**Alumni Council**

*David Edwards*

**Art Advisory Committee**

*Yara Khalaf*

**CACES**

*Sara Grossie*

- Working on creating hiring committee for the Sustainability Coordinator position. (David attended)

**Chancellor's Cabinet**

*David Edwards/Brittany Monares*

**Club Council**

*Yaman Harut /Brandon Johnson*

- LSU was officially approved as a club for 14-15 school year
- Looked over the Constitution, Mai Vo said it looks great
- LSU x SJOs
- Budget Request for Latino/a Heritage Month
- 11:00 AM – 4:30 PM
- People are going to stop by during classes
- Just a partnership

- Getting the space from them
- No need to submit a FUAC for that, IDEA Project will be good for storing their supplies (flags)
- +200 \$ added onto the food budget, meaning they have 850 \$ in total (action item)
- 600 \$ in food
- Food form will be approved before purchase
- First club to be registered, and first event to be approved by CC
- Spending cap = the cap Club Council puts on the clubs per request
- Officer Training Recap
- Being more presentable + being more on top of OrgSync basics
- Knowing what they're doing better
- Bill's officer report
  - 148,000 \$ dollars grand total for 13-14
  - 11,892 \$ dollars now
  - Spending cap / event (1500 \$ last year)
  - Why it was cut
  - Lack of spending
  - 58000 \$ was spent last year
  - Programming allocation was 81,000 \$ in 13-14, Now it's 60,000 \$
  - 31,858 \$ was spent out of that
  - Last year, Clubs had to pay for reservation, This year it's free
  - He thinks that raising the cap is a good idea
  - Raise on the spending cap by 500 \$
  - From 1500 \$ to 2000 \$

Meeting adjourned @ 16:52

<b>Commuter Task Force</b>	<i>Vacant</i>
<b>Diversity Council</b>	<i>Naaz Sandhu/Justin Han</i>
<b>Downtown Bothell Action Committee</b>	<i>Vacant</i>
<b>Elections Committee</b>	<i>Brittany Monares</i>
<b>General Faculty Organization</b>	<i>Brittany Monares</i>
<b>General Staff Organization</b>	<i>Brittany Monares</i>
<b>Graduate Advisory Committee</b>	<i>Vacant- Graduate Student Senator</i>
<b>Graduate Student Council</b>	<i>Vacant- Graduate Student Senator</i>
<b>Provost Advisory Committee</b>	<i>James Anderson</i>
<b>Residential Hall Association</b>	<i>Alicia Lookabill/Yaman Harut/Justin C. Han</i>
<b>SAC Operations/Finance</b>	<i>James Anderson</i>

<b>Committee</b>	
<b>SFAC</b>	<p><i>James Anderson</i></p> <ul style="list-style-type: none"> <li>Working on name change, finalizing SAF/STF requests for the coming year, looking at job desc. for building manager, and overall budget for the coming year. we'll also be looking at the marketing for the building too.</li> </ul>
<b>SAF Committee</b>	<p><i>David Edwards</i></p> <ul style="list-style-type: none"> <li>First meeting will be on October 10<sup>th</sup></li> </ul>
<b>Student Conduct Code Committee</b>	<p><i>Brittany Monares/Naaz Sandhu</i></p>
<b>Student Technology Fee</b>	<p><i>Daniel Schmidt/Yara Khalaf</i></p> <ul style="list-style-type: none"> <li>Recruited student members for the STF committee and put it on the agenda to approve the members at todays meeting.</li> </ul>
<b>Emergency Preparedness Committee</b>	<p><i>Alicia Lookabill</i></p> <ul style="list-style-type: none"> <li>Resolved confusion; I will be attending the Emergency Preparedness Manager Search Committee today at 2:00 PM.</li> <li>Emergency Preparedness Committee meetings will begin after a new manager is found</li> </ul>
<b>Technology Advisory Committee</b>	<p><i>Daniel Schmidt/Justin Han</i></p> <ul style="list-style-type: none"> <li>Talked with Joe Shelley about the committee and emailed him to see when the first meeting is happening.</li> </ul>
<b>Washington Students Association</b>	<p><i>Jessica Hernandez</i></p>
<b>Undergraduate Council</b>	<p><i>HOLD</i></p>
<b>Board of Regents</b>	<p><i>James Anderson</i></p>
<b>City of Bothell Meetings</b>	<p><i>Brittany Monares</i></p>
<b>SAEF Committee</b>	<p><i>David Edwards, Daniel Schmidt and Brandon Johnson</i></p>
<b>CSG</b>	<p><i>Jessica Hernandez</i></p>
<b>GPSS</b>	<p><i>Jessica Hernandez</i></p>
<b>Husky Huddle Committee</b>	<p><i>Sara Grossie/Brandon Johnson</i></p>
<b>Student of the Month Committee</b>	<p><i>Sara Grossie</i></p>
<b>Faculty/Staff Awards Committee</b>	<p><i>Sara Grossie</i></p>
<b>Food Truck Focus Group</b>	<p><i>Brandon Johnson/Justin C. Han</i></p>
<b>UW BIG</b>	<p><i>James Anderson</i></p>

## **VII. Old Business 8:35am**

- Prepare for Husky Village Presentation (Information Only)

*Yaman:*

- *Will spend some time talking about our rebranding efforts, food truck program, and first year senator elections, among other topics.*
- *The panel will be causal, no need to dress up.*
- *ASUWB should appear approachable.*

## **VIII. New Business 9:05am**

- Director of Government Relations (Information Only, Jessica Hernandez)  
*Jessica stepped down from her position via formal letter, effective immediately  
Justin recommends election to fill position, David recommends application*
  - *Daniel: election will be quicker*
  - *Yaman: application will find better qualified candidate*
  - *George: this is a difficult position, be diligent about finding an the best applicant, we had problems with turnover last year*
  - *Alicia: an election may focus too much on popularity*
  - *Daniel: supports election because it gives the students voice*
  - *Brandon and Sara: more candidates will apply than run in an election*
  - *Andrea: her Kelly will be involved in the hiring process if we choose to open an application*

*David moves to open the application for ASUWB Director of Government Relations.*

*Brandon seconds*

*Motion passes 7-1-0*

*Volunteers are needed at Voter Registration table (w/Friends of North Creek) today and tomorrow, 11am-2pm, sign up sheet is on ASUWB Google drive*

*Volunteers:*

*9/30*

*12-2pm – Naaz*

*11-2pm – Brandon*

*11-1pm – Daniel*

*10/1*

*11-1pm – Daniel*

*1-2pm – Brandon*

- Review of ASUWB Street Team Presentation (Information Only, Brandon Johnson)
  - *Brandon:*  
*Purpose of last year's St Team was Student Involvement*  
*Last year the team was inefficient and disorganized*  
*Does ASUWB want to continue the Street Team this year?*
  - *Alicia: it could be a way for students to decide if they want to be in ASUWB*

*in the future.*

- *Justin: it could be useful when we need a lot of manpower for a project*
- *Sara: ASUWB needs to focus on becoming a strong team itself before adding something like Street Team, recommends no 2014-15 St Team*
- *Brandon agrees*
- *Andrea: forget experience with last year's St Team, consider whether we want a group of students to work with*
- *David: recommends he and Brandon do more research regarding St Team and then create a proposal if they want to move forward with creating a team*

- **STF Committee Appointments (ACTION ITEM, Daniel Schmidt)**

*Daniel moves to approve all 4 applicants*

*Yaman seconds*

*Brandon asks how many students should be appointed*

*Daniel: At least 4, but prefer to have more. Bylaws state no fewer than 5 total, at least 1 of which being an ASUWB representative*

*Motion passes 9-0-0*

- **Review of SAEF Applications (ACTION ITEM, David Edwards)**

*n/a, no new applications to review*

- **UWB Safe Campus Working Group - Reporting to Elaine Scott and Kari Lerum, Co-Chairs (ACTION ITEM, Committee Appointment)**

*James: This group is a 12-member task force that will report to the Vice Chancellor in May regarding how to respond to campus emergencies*

*Alicia: interested in joining group pending meeting times*

- **UWB Food Focus Group - Reporting to Ron Ellison, Task Force Chair (ACTION ITEM, Committee Appointment)**

*James: This group will look at bid prices, food trucks, more sustainable campus food services.*

*Sara and Daniel: interested in joining group pending meeting times*

- **UWB Student Housing Working Group (Reporting to Vice Chancellor Karaman) (ACTION ITEM, Committee Appointment)**

*James: This group will reach out to current and prospective students to find out what future campus housing should look like (room layout, community spaces, amenities, food options)*

*David, Justin, Brandon: interested in joining group pending meeting times*

## **IX. Announcements (9:40)**

*David confirmed Tony and Calvin for 10/21 ASUWB Meeting to talk about parking  
Brittany will have resolution ready by the meeting*

*10/6: Friends of North Creek Forest invited ASUWB to attend their event in  
Discovery Hall*



*10/1, 5-7pm: Block Party in Discovery Hall, dress casually, event not open to the public*

*James: How should we address email from Jason about EE labs?*

*Brittany: Reach out to Dean of STEM*

*Team agrees*

*Andrea: For tabling with Friends of North Creek Forest (Voter Reg), connect with Jim about bipartisanship*

**X. Group photo (Please Dress Up) – UWB Plaza (9:45)**

**XI. Adjournment – 10:00am**

*Yaman moves to adjourn*

*David seconds*

*Motion passes 9-0-0*