Recommendation for Promotion Procedure for Full Professors in Units with Fewer than Three Voting Full Professors.
Based on recommendation from CCPTFA and is meant to become a recommendation from the EC to Chancellor Chan for possible adoption before the start of spring term.

Possible Motion for our consideration on April 1: After consideration of recommendations received from the CCPTFA, the Executive Council of the General Faculty Organization of UWB moves that the following be recommended to the Chancellor for enactment as a faculty promotion procedure to the rank of full professor in the smaller academic units. It is recommended that this procedure be permanent, since the need for such committees may continue to arise from time to time in our smaller and newer programs.

Procedure.
When a program or other academic unit with responsibility for faculty promotion and tenure has fewer than three full professors eligible to vote on promotion cases, a Standing Committee shall be formed for that unit. This Standing Committee shall serve in the role of the senior faculty as described in Sec 24-54 A and B of the UW Handbook for promotion cases to the rank of full professor. The director of the academic unit, after consulting with its tenured faculty, shall make recommendations to the Vice Chancellor of Academic Affairs for appointments from outside their unit to the Standing Committee. This list of nominees submitted by the unit shall contain at least twice as many candidates as are required to form the Standing Committee. The Standing Committee as proposed by the VCAA would consist of the eligible full professors in the unit plus as many appointments from among the recommended nominees as would be required to achieve a membership of three voting faculty at full rank. Proposed appointments to a Standing Committee shall be reviewed for comment by the CCPTFA, after which the Standing Committee of full professors shall be appointed by the VCAA. Standing Committee members would serve for renewable three-year terms. At such a time that the number of full professors in a program increases sufficiently to make its standing committee unnecessary, the VCAA would act to disband it. If during the course of an academic year, resignations or leaves would reduce the standing committee membership below the necessary three voting members, the VCAA would act to reinforce it with new appointees by the above procedures.

The GFO Bylaws require members of the CCPTFA to recuse themselves from cases arising out of their own program. Since the Standing Committee plays the role of the full professors in the academic unit, the Standing Committee members would as well recuse themselves from cases before the CCPTFA arising out of their Standing Committee.

Clarifications:
• Since full professors in the academic program are not restricted by the UW Handbook from voting on the case of a candidate on whose review committee they may have served, the members of the Standing Committee would be similarly unrestricted.
• After receiving the list of nominees from the academic unit, the VCAA will have the option of requesting a more extensive list before making the standing committee appointments.

Definitions:
• The “Candidate’s Review Committee: is the committee appointed by the candidate’s director to review the case, solicit external references, and makes a recommendation to
the full professors of the program. While this is the common practice at UWB, the UW Handbook, Sec 24-54 allows for the situation where a department’s senior faculty may choose not to do this review by subcommittee, but rather as a committee of the whole.

- The Standing Committee would be the body that reviews the recommendation of the Candidate’s Review committee for units with fewer than three full professors and makes a recommendation to the director of the program. This recommendation plays the role of the official action of the faculty in the program senior to the candidate. In larger units, this role would be in the hands of the full professors of that unit.

- CCPTFA is the Campus Council for Promotion, Tenure and Faculty Affairs. This elected body plays the role of a college council at UWB and advises the VCAA on all cases of promotion and tenure. The GFO Bylaws govern its constitution and operations.