Title: Serving Alcohol at Student-Sponsored Events

Prepared By: Vice Chancellor for Academic Affairs

Approved By: G. Thomas Bellamy

Date Approved: 3/1/05

Purpose of the Operating Procedure

Provides guidelines that ensure a safe and appropriate campus environment is maintained and support is provided for student events at which alcohol will be served.

Scope

The Serving of Alcohol at Student-Sponsored Events Policy details:

- Reserving Facilities for an event; and
- University guidelines with respect to serving alcohol

Operating Procedure

1. Reserving facilities for an event

   A Request for Use of UW Bothell Facilities Form must be submitted to the Coordinator of Student Programs at least eight (8) weeks prior to the event.

2. University guidelines with respect to serving alcohol

   Alcohol may be sold or served at a student sponsored event provided University of Washington Policy Statement 13.9 is followed (http://www.washington.edu/admin/rules/APS/13.09.html). The sponsoring organization must adhere to UWB procedural guidelines for the serving or sale of alcohol at a student-sponsored event held on campus.
Procedures and Responsible Organization

The Office of the Associate Vice Chancellor for Academic Affairs will review this policy as needed and is responsible for its content. Changes will be authorized by approval of the Chancellor’s Executive Committee. Students with questions or comments about this policy should contact the Assistant Director of Student Affairs for Student Development at UWB.

References

This policy complies with the guidelines as found in:

☐ University of Washington Policy Statement 13.9
☐ University of Washington, Bothell Procedures for Requesting the Serving and/or Selling of Alcohol at Student-Sponsored Events Held on Campus