



# UNIVERSITY of WASHINGTON | BOTHELL

## SERVICES CONTACT LIST

Service	Contact	Phone	Box No.
Academic HR	<a href="#">Ellen Weinstein</a>	352-5136	358526
Accounts Payable	<a href="#">Jim Pilon</a>	352-5260	358525
Accounts Receivable	<a href="#">Cynthia Yee</a>	352-5247	358525
Admissions	<a href="#">Admissions Questions</a>	352-5000	358500
Advising	<a href="#">UWB Main Line</a>	352-5000	358500
Bookstore	<a href="#">Bookstore</a>	352-3344	358564
Budget Request/Allocations	<a href="#">Segan Jobe</a>	352-5206	358525
Budget Statements	<a href="#">Segan Jobe</a>	352-5206	358525
Campus Conference/Events Rooms:	<a href="#">UWB IT</a>	352-3456	358540
Discovery Hall 352F	<a href="#">Reserve Room</a>	352-5064	
Discovery Hall 452F	<a href="#">Reserve Room</a>	352-5126	
Discovery Hall 464	Reserve on Outlook	352-5160	
Husky Hall 1110	Reserve on Outlook	352-5395	
Husky Hall 1160	<a href="#">Reserve Room</a>	352-5419	
Husky Hall 1160A	<a href="#">Reserve Room</a>	352-3220	
Husky Hall 1431	Reserve on Outlook	352-3164	
Husky Hall 1451	Reserve on Outlook	352-3729	
Mobius Hall	<a href="#">Reserve Room</a>	352-8113	
North Creek Events Center	<a href="#">Reserve Room</a>	352-3556	
UW1 103	Reserve on Outlook	352-3695	
UW1 211B	Reserve on Outlook	352-3236	
UW1 280	<a href="#">Reserve Room</a>	352-3257	
UW1 361	Reserve on Outlook	352-3273	
UW1 370	Reserve on Outlook	352-3285	
UW2 327	Reserve on Outlook	352-5051	
UWBB 216	Reserve on Outlook	352-3198	
UWBB 276	Reserve on Outlook	352-3741	
UWBX 101A	Reserve on Outlook	352-3712	
UWBX 102C	Reserve on Outlook	352-5093	
UWBX 102M	Reserve on Outlook	352-5090	
UWBX 102N	Reserve on Outlook	352-3896	
UWBX 102P	Reserve on Outlook	352-3875	
UWBX 102X	Reserve on Outlook	352-3885	
Campus News	<a href="#">Lisa Hall</a>	352-5461	358528
Campus Copiers	<a href="#">George Michael</a>	352-5491	358525
Campus Planning	<a href="#">Amy Van Dyke</a>	352-5261	358520
Car Unlocks	<a href="#">Security Dispatch</a>	352-5359	358570
Career Services	<a href="#">Emily Christian</a>	352-3628	358500
Cashier Office	<a href="#">Cashier</a>	352-3246	358544
Check Requests	<a href="#">Jim Pilon</a>	352-5260	358525
Common Grounds/Catering	<a href="#">Chelsea Knodel</a>	352-5333	358527
Community Relations	<a href="#">Kelly Snyder</a>	352-3623	358528
Construction	<a href="#">Tony Guerrero</a>	352-3557	358575
Convocation	<a href="#">Lisa Walker</a>	352-3663	358528



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Service	Contact	Phone	Box No.
Counseling	<a href="#">Leah Bridger</a>	352-5429	358500
Course Fees	<a href="#">Annette Anderson</a>	352-3629	358522
Custodial Services	<a href="#">Facilities Help Desk</a>	352-5466	358575
Disability Services	<a href="#">Rosa Lundborg</a>	352-5307	358500
Emergencies	<a href="#">Security Dispatch</a>	352-5359	358570
Environmental Health & Safety	<a href="#">Gary Bangs</a>	206-543-0469*	354400
Equipment Inventory	<a href="#">Jim Pilon</a>	352-5260	358525
Events & Conference Services	<a href="#">Kelley Dunn</a>	352-3556	358527
Facilities Work Orders	<a href="#">Facilities Help Desk</a>	352-5466	358575
Financial Aid	<a href="#">Danette Iyall</a>	352-5326	358500
Financial Systems Access	<a href="#">Cynthia Yee</a>	352-5247	358525
Food Approval Forms	<a href="#">Kendra Yoshimoto</a>	352-3804	358525
Furniture Acquisition	<a href="#">Amy Van Dyke</a>	352-5261	358520
Grades	<a href="#">Pam Lundquist</a>	352-3213	358500
Grants & Contracts	<a href="#">Cindy Shirley</a>	352-3398	358525
Graphic Design	<a href="#">Paul Huereque</a>	352-3216	358528
Grounds Maintenance	<a href="#">Facilities Help Desk</a>	352-5466	358575
Husky Card	<a href="#">Husky Card</a>	206-543-7222*	353085
Internal Controls	<a href="#">Kendra Yoshimoto</a>	352-3804	358525
Internships	<a href="#">Emily Christian</a>	352-3628	358500
IT Help Desk	<a href="mailto:uwbit@uw.edu">uwbit@uw.edu</a>	352-3456	358560
Journal Voucher Requests	<a href="#">Segan Jobe</a>	352-5206	358525
Keys	<a href="#">Security Dispatch</a>	352-5359	358570
Leave Records (OWLS)	<a href="#">Kimba Steffa</a>	352-5460	358525
Lock/Unlock Doors	<a href="#">Security Dispatch</a>	352-5359	358570
Logo	<a href="#">Lisa Walker</a>	352-3663	358528
Lost and Found	<a href="#">Security Dispatch</a>	352-5359	358570
Mail Services	<a href="#">George Michael</a>	352-5491	358525
Maintenance	<a href="#">Facilities Help Desk</a>	352-5466	358575
Media Contact	<a href="#">Laura Mansfield</a>	352-5406	358528
Motor Pool	<a href="#">Facilities Help Desk</a>	352-5466	358575
Notary Public	<a href="#">Therese Grant</a>	352-5404	358520
	<a href="#">Jim Pilon</a>	352-5260	358525
Office Moves	<a href="#">Susan Smith</a>	352-3689	358520
Ombudsman	<a href="#">Charles Sloane</a>	352-5238	352238
Parking Permits	<a href="#">Lisa Robertson</a>	352-3246	358525
Payroll - Faculty	<a href="#">Ellen Weinstein</a>	352-5136	358526
Payroll - Salaried Staff	<a href="#">Kimba Steffa</a>	352-5460	358525
Payroll - Student Staff & Hourly	<a href="#">Maria Jimenez</a>	352-5235	358525
Petty Cash	<a href="#">Lisa Robertson</a>	352-3246	358525
Police Matters	<a href="#">Security Dispatch</a>	352-5359	358570
Procurement Card Questions	<a href="#">Cynthia Yee</a>	352-5247	358525
Public Records Requests/ Open Public Meeti	<a href="#">Therese Grant</a>	352-5404	358520



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Service	Contact	Phone	Box No.
Purchasing	<a href="#">Jim Pilon</a>	352-5260	358525
Registrar	<a href="#">Pam Lundquist</a>	352-3213	358500
Research Support	<a href="#">Carolyn Brennan</a>	352-5355	358522
Risk Management	Rolf Johnson		358520
Room Assignments	<a href="#">Pam Lundquist</a>	352-3213	358500
Safe Campus		352-SAFE (7233)*	
Safety Escort	<a href="#">Security Dispatch</a>	352-5359	358570
Scheduling - Classrooms	<a href="#">uwb rooms</a>	352-5000	358500
Scheduling - General Rooms	<a href="#">UWB Campus Events</a>	352-3556	358525
Scholarships/Financial Aid	<a href="#">Danette Iyall</a>	352-5326	358500
Shredding	<a href="#">Rachel Summers</a>	352-5466	358575
Signage	<a href="#">Amy Van Dyke</a>	352-5261	358520
Space Management	<a href="#">Amy Van Dyke</a>	352-5261	358520
Staff Development	<a href="#">Denise Rollin</a>	352-5462	358526
Staff Employment	<a href="#">Denise Rollin</a>	352-5462	358526
Student Activities	<a href="#">George Theo</a>	352-3326	358555
Student Conduct	<a href="#">Gina Christian</a>	352-3346	358555
Student Employment	<a href="mailto:huskyjob@u.washington.edu">huskyjob@u.washington.edu</a>	352-3706	358500
Student Housing	<a href="#">Chelsea Knodel</a>	352-5333	358525
Telephone - All Campus Services	<a href="#">UW Technology</a>	206-221-5000*	
Leave Time Reporting (LTR)	<a href="#">Matt Guenther</a>	352-3821	358525
Traffic Enforcement	<a href="#">Security Dispatch</a>	352-5359	358570
Transportation Services	<a href="#">Daniele Sissons</a>	352-3292	358524
Travel	<a href="#">Sharyn Singh</a>	352-3640	358525
Ucar	<a href="#">Facilities Help Desk</a>	352-5466	358575
Upass Purchase	<a href="#">Lisa Robertson</a>	352-3246	358525
Veteran's Services	<a href="#">Rosa Lundborg</a>	352-5307	358500
Web Design	<a href="#">Laura Mansfield</a>	352-5406	358528

**NOTE: If you have changes to this list please contact Therese Grant at [thgrant@uw.edu](mailto:thgrant@uw.edu).**

**\*All telephone numbers are 425 area code unless otherwise indicated.**