

UW Bothell
Health and Safety Committee
Meeting Minutes
November 7, 2006

Attending:

John Miller, Deborah Conley-Staerk, Pam DePriest, Clay Horton, Armin Liedtke, Dave Leonard, Kai Martin, Amy Van Dyke

Absent:

Kelly Hudson, Faith Castillo

Agenda:

Call to Order

The meeting was called to order by John; there was no agenda. The September minutes were distributed.

Minutes

The minutes were reviewed by all; a motion was made to approve the minutes – seconded.

Tasks

Pam to draft year-end review letter, with input from committee members.

Reports

John reported Kelly had accepted a new position with the Federal Way School District – her last day will be Friday November 17.

Old Business

No old business discussed.

New Business

John noted the committee has operated for the last year with co-chairs and asked if there were any nominations for same for the next year; discussion to table this item until the next meeting. Armin noted and discussion followed about terms of chair/co-chair/members. Dave reported on the “law” of committees – elected and appointed members – but comes down to what UWB/Administration/UWS wants; and our system works. There is no legal requirement to have elected members and the committee itself elects its chair – it’s up to the committee. Discussion. John noted it was nice that Kelly was a kind of liaison between Cascadia CC and UW Bothell and also a member of the Management Team. Discussion of UWIDE meetings attendance – should be the chair and one other member, but it is also understood of the difficulties for UW Bothell or UW Tacoma staff to attend.

Question when the nomination email is sent? (usually December)

Another review of September meeting minutes.

Dave noted that accident/incident reports go to Amy Van Dyke.

John brought up an issue of another slip and fall on campus and distributed assorted solutions; discussion. The committee should tell Facilities for action – this may continue to be a problem. Pam brought up another potential problem area. Dave noted the committee’s role is to advise administration about health and safety issues; our role is not to solve problems but to identify.

John suggested clarifying the role of the committee. Dave suggested a report go to whoever we report to; also, that the committee makes a motion “that ...”. Pam will draft a letter.

Amy suggested a year-end review letter – motion made to write same; agreed.

Question as to what time the street lights are coming on? Deborah noted that was in discussion.

John reported on the last UWIDE meeting. Dave noted the next UWIDE meeting on Wednesday November 8 would be on lab safety; discussion.

Action Items

None.

The meeting was adjourned at 2:55 p.m.