

UW Bothell
Health and Safety Committee
Meeting Minutes
June 6, 2006

Attending:

Kelly Hudson, John Miller, Faith Castillo, Deborah Conley-Staerk, Pam DePriest, Clay Horton, Kai Martin

Absent:

Shawn Hunstock, Armin Liedtke

Agenda:

Call to Order

The meeting was called to order by Kelly Hudson, who also distributed the agenda and May minutes.

Minutes

The minutes were reviewed by all; a motion was made to approve the minutes; seconded.

Tasks

Carryover (Kelly) – Suggestion form

Reports

Old Business

Kelly confessed to the committee that the suggestion form is still in process.

Kelly distributed a draft of Pam's letter on behalf of the committee about the South Parking Garage crosswalk. Discussion; it was suggested to add the number of citations issued and that bicycles also run the stop sign. Kelly will take the letter to Shawn at their next meeting, the Chancellor would be next.

Discussion about building signage. Amy Van Dyke has recently written policies - still in draft -- and she will talk to Student Affairs; "the issue is being dealt with". Discussion about exterior signage of building address – this could also be a safety issue; however, the committee does not want to pay for any signage. Faith asked if stenciling addresses on the sidewalks had been considered.

New Business

John reported on his discussion with Environmental Health & Safety about non-working alarms on our campus.

Kelly reported that at the last UWIDE meeting concerns were discussed about planning for catastrophic weather events. Kelly thought that Seattle campus facilities had come really far in emergency planning; also that there is an Emergency Response Team but who/meeting how often/etc – discussion. Kelly reported that UW Bothell has a Business Continuity Plan.

Kelly reported that the UW Annual Disaster Drill meeting was very good/fascinating as many departments, the Red Cross, and King County Health Department participated.

Discussion of first aid concerns.

Discussion of South Parking Garage.

Discussion of bird/bat calls and who has responsibility for captures. Kelly noted Facility Services may need to write policies. Further discussion included the wetlands.

John had brought up first aid at his Physical Plant meetings and had the UW policies in hand; discussion. Kelly said she would come to one of their meetings to train and/or refresh. It was also noted that 911 cannot reverse look-up UW Bothell addresses in emergencies; discussion of labeling phones or first aid kits with emergency numbers, names of first aid-certified staff, etc.

Kelly asked if any committee member could attend the next Emergency Management Committee meeting.

Action Items

Kelly – Exterior building signage issue to Shawn

The meeting was adjourned at 11:24 a.m.