

UW Bothell
Health and Safety Committee
Meeting Minutes
September 11, 2007

Attending:

Christy Cherrier, Clay Horton, Deborah Conley-Staerk, Kai Martin, Pam DePriest, Barney Harvey (appointed), Ken Jones (appointed), Dave Leonard (ex-officio), Amy Van Dyke (ex-officio)

Absent:

George Michael (excused)

Call to Order:

The meeting was called to order by Deborah at 10:07 am.

The June minutes, accident reports, safety flyer and safety quiz were distributed.

Minutes:

The minutes were reviewed by all; a motion was made to accept the minutes as printed-seconded and accepted.

Area Reports:

Deborah Conley-Staerk- Driving safety

Campus Security will be focusing on traffic safety this month as students come back to campus and traffic increases dramatically.

Open/Old Business:

Incident/Accident Forms

Reports are being sent to Clay, but not to Deborah.

Amy and Dave noted that incident reports are now filled out online using drop down menus to streamline the process and to help eliminate confusion. They also noted that this does limit the process just a little. The completed I/A documents are then submitted to the committee in abstract form once any personal material is removed, such as victim names, etc.

The Incident/Accident forms from 1/1/07-6/30/07 were reviewed and commented on.

#5690- Barney noted that all facilities workers wear work boots with standard tread. Dave said that slips/trips/falls account for 50% of all incidents and the high number of incidents reported by facilities services is not unusual.

#5677- Barney said that when a stinging insect nest is found, all facilities staff is informed of its location. If it is near a pedestrian area, it is treated. If it is in an out of the way area, it is left untreated. Warning signs are not put up unless it is directly on a trail.

#6093- Amy noted that this report is unknown to her. It may have been an incident from another campus, accidentally reported as UWB.

#6004- Christy submitted this report and explained the incident and corrective actions taken to the committee.

Gator update from L&I

Dave explained what gators are and how they're used. He has spoken with the UWS Police Chief, Vicky Stormo, about creating a university-wide policy with guidelines for the use of gators. The policy would be written by a university-wide task force and would probably include training for gator users. Ken noted that gators may not be regulated like other power vehicles. Dave will bring up the topic of guidelines for gators at the university-wide health and safety committee. Barney noted that UWB facilities services are in the process of upgrading their gators with reflectors and signals.

Review of new flyer for safety/health/security screensavers

Deborah showed the committee the flyer that is the basis of the new screensaver for the UWB/CCC general campus computers. The title is "Common Sense Ways to Protect Your Car." The information on the flyer was gathered from many different web sites. Graphics will be added to the design for the screensaver.

Committee members took a quiz on car theft protection.

Update/results of quiz

The results of the quiz were unavailable.

New Business:

How to reduce car prowls- evaluation

This topic was addressed with the quiz.

EH&S Safety Manager Report- Dave Leonard

Dave asked Deborah to forward to the committee a link to the web page for the Governor's Health and Safety Conference. The conference is being held in Tacoma on September 26 & 27. Dave encouraged everyone to attend, if possible. The conference is organized by Labor & Industries and will include, safety training opportunities, vendors of safety products and break-out rooms addressing different safety topics.

Wednesday, September 12 is the University-Wide Health and Safety committee meeting.

October is Fire Safety Month so fire safety personnel from UWS will be presenting at the meeting. Barney asked if fire drills are ever done on the UWB campus. Deborah responded that an earthquake drill which is similar to the fire drill was done in 2006 for UWB and that multiple false fire alarms have taken place in CCC, so CCC has had a lot of practice with fire drills/evacuations and assembling at the emergency assembly point. There has not been a fire drill for UWB during the past year. Dave suggested that the committee should recommend a fire

drill for the coming year. There is a new law that requires fire drills to be done in public buildings.

Dave will get an update on workplace violence and the L & I investigation in Rebecca Griego's murder on the UWS campus. Ken noted that Denise Rollins, UWB Human Resource is part of a workplace violence committee that meets monthly on the UWS campus.

Dave reminded the committee about the health and safety committee elections in December. He also noted that UWB has always been good about completing the election process. Dave was informed that Michael Merrill, EHS Election Coordinator, has already been notified that Therese Grant will be the UWB H&S Election Coordinator.

Action Items:

Amy – Follow up on Case # 6093 from Accident Summary Report, 4.1.07 – 6.30.07

Dave – Fire extinguisher training next month (approx 20 min)

Dave – Bring up Gator issue at U-Wide meeting on 12 September 2007

Deborah – Fire Safety Flyer & quiz

Health and Welfare:

Sharing around the table

Next Meeting:

October 9, 10:00-11:00 am. The topic will be fire safety.

Adjournment:

The meeting was adjourned at 11:00 am.