

Nursing Program Tuition Exemption Policy

Purpose of the Policy

In order to provide an option for students who are eligible for tuition exemption while containing the tuition waiver authority of the Nursing Program within a range that is tolerable with respect to fiscal constraints, enrollment, and available space, the University of Washington Bothell will not allow students to register for courses administered by the UW Bothell Nursing Program (BNURS and BHLTH) using tuition exemption with the exception of one BNURS undergraduate and one BNURS graduate course designated by the Program. For those two courses, tuition exempt students will be enrolled on a space available basis only.

Scope

The Nursing Program Tuition Exemption policy provides guidelines regarding:

- The use of tuition exemption;
- Allowable courses for which exemption may be used;
- Registration procedures associated with tuition exemption; and
- Identification of those who may gain access to the allowable courses.

Policy

1. Qualification for the use of tuition exemption

Authority is granted for The University of Washington Tuition Exemption Program under RCW 28B.15.558. This policy provides UW employees, other state employees and members of the Washington State National Guard the opportunity to have tuition waived for up to 6 credits per quarter on a "space available" basis. The policy further recognizes that certain courses may not be available under the Tuition Exemption Program such as UW Extension or distance learning courses, independent study, internships or any self-sustaining courses. In addition, the policy states that *"...academic or fiscal considerations may exclude certain state-funded courses or programs from the Tuition Exemption program."*

2. Allowable Nursing courses for which exemption may be used

A qualified student may enroll on a space available basis in BNURS 350: Critical Thinking (4 credits) or BNURS 525: Leadership in Advanced Nursing (3 credits) using the Tuition Exemption program. All other courses in the UWB Nursing Program are excluded from the Tuition Exemption program based on significant fiscal considerations and in order to maintain program viability and a full compliment of course offerings.

3. Registration procedures associated with tuition exemption

In order to register using tuition exemption, students should carefully follow the steps identified in UWB registration guidelines found at <http://www.uwb.edu/students/registration/exempt.html>. Questions regarding the procedure are to be directed to the University of Washington Bothell Registrar.

4. Identification of those who may gain access to the allowable courses

The courses for which tuition exempt students may enroll will be open to non-state employee students as well, accommodating tuition exemption students so long as space is available.

Procedures and Responsible Organization

The Vice Chancellor for Academic Affairs is responsible for the content of this policy. Changes will be authorized through final approval of the Chancellor. A review of the policy will be conducted every two years. Students with questions or comments about this policy should contact the Office of Student Affairs.

References

This policy complies with the guidelines as found in:

- RCW 28B.15.558
- UWB registration procedures <http://www.uwb.edu/students/registration/exempt.html>
- WAC 478-160-163(6)
- UW Administrative Policy Statement 22.1, Section 3

Revision Date

October 2007

Reviewed and Forwarded for Approval

Susan Jeffords, Interim Vice Chancellor for Academic Affairs

Date

Approval

Kenyon Chan, Chancellor

Date