

## ***Contract for Applied Computing Minor Elective***

As part of its unique curriculum, the Applied Computing degree requires students to complete 25 credits in a declared minor or cluster of courses that focuses on a specific subject other than computing. When considering options to complete the required 25 credits of minor elective, students should reflect upon the type of degree they desire, and the type of work they will pursue after graduation. A new generation of infrastructure is required to promote global collaboration in science, business, government, manufacturing, and medical and health sciences. Graduates with the Applied Computing degree will be expected to combine detailed knowledge of their chosen application with a practical understanding of modern computing.

In their senior capstone course, CSS 496, students will produce a report describing a development, survey or small research project in applied computing, that integrates computing and their minor elective. Students are advised to begin planning for their CSS 496 senior seminar early in their education. All students must complete CSS 301, CSS 342, CSS 350, CSS 360, CSS 421, as well as three courses in their minor elective area before registering for the senior seminar.

To plan your minor elective, please schedule an appointment with an advisor in the CSS program. A minimum of 15 credits of the minor elective must be at the 300 – 400 level. Students may petition for course changes to their contract as their degrees progress, to better suite their minor elective, or to fit their schedule. Students who desire to change their contract after it has been approved must petition all changes to the faculty administrator and CSS advisor. Please see a CSS advisor for further information.

**All contracts must be submitted for approval by the end of the students first quarter of classes as an Applied Computing student.**

<b>Quarter</b>	<b>Deadline for Contract</b>
Autumn 2008	December 12, 2008
Spring 2009	June 12, 2009

**Proposals must be approved by the faculty coordinator and the BA advisor.**

**Both the BA advisor and faculty coordinator reserve the right to require changes to all contracts.**

**Option 1: UW Bothell Minor**

Minors on Bothell campus include: Business, Policy Studies, Education and Human Rights. Students who desire to pursue a declared minor at UW Bothell must fill out the Applied Computing Minor Elective contract with the BA advisor by the end of their first quarter, and must fill out a minor declaration form. Students who pursue this option are advised to check their chosen minor for prerequisite courses, and plan their schedules accordingly. Prerequisite courses for minors do not count towards the minor elective, and may not be counted as part of a cluster.

**Option 2: Creating a cluster of courses**

Students who desire to create their own cluster of courses must include a detailed description of the courses desired, and explain how the courses related to the minor elective topic. A minimum of fifteen credits must be completed at the 300 – 400 level. Proposals must be approved by the faculty administrator and CSS advisor. Both the CSS advisor and faculty administrator reserve the right to require changes or substitutions to all contracts.

Students who choose to complete all or part of their minor elective at UW Seattle or UW Tacoma must work closely with their CSS advisor to navigate the rules and regulations of cross-campus enrollment (see below). It is recommended that students plan to fulfill courses from UW Seattle or UW Tacoma during the summer quarter.

**Option 3: Pursuing a minor from UW Seattle or UW Tacoma**

Students in this option must clearly define the courses needed for their minor in the applied computing minor elective contract, and must petition for any changes to their contract. It is recommended that students plan to take any courses from UW Seattle during the summer, when there are no cross-campus enrollment restrictions. A Seattle or Tacoma minor is not officially declared until filing for graduation with the BA advisor.

**Cross Campus Enrollment Rules & Restrictions**

Students who are considering taking classes at UW Seattle or UW Tacoma are advised to read this section carefully before choosing an option. Students must have completed 15 UW Bothell credits before they are eligible to cross-enroll. During autumn, winter and spring quarter, students are not able to register themselves for cross-campus enrollment. The BA advisor will register a student for classes directly. Students must adhere to registration restrictions from other departments, and may need to petition another department for permission to register for a course. Summer quarter is usually the best time for cross campus enrollment, as the CSS program does not usually offer a full course load during that time.

# Minor Elective Contract

Name: \_\_\_\_\_ Student #: \_\_\_\_\_ Date: \_\_\_\_\_

Minor Elective Topic: \_\_\_\_\_

Option: \_\_\_\_\_

*(Please see page 1 for option descriptions)*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*List the courses chosen for your minor elective below. Be sure to include all course titles. If using a special topics course, write out the subtitle to the course. If pursuing option number 2 or 3 please include a brief explanation on how each course will help define your minor elective. You may attach a separate sheet of paper if necessary.*

Approved  Denied  More information needed

Advisor Signature \_\_\_\_\_ Date: \_\_\_\_\_

Approved  Denied  More information needed

Undergraduate Faculty Administrator: \_\_\_\_\_ Date: \_\_\_\_\_